

Agenda for Board Meeting, January 13th, 2020

1. Approve the minutes of the December 9th Board Meeting, the December 20th Special Meeting, and the January 6th Special Meeting.
2. Open forum.
3. Fire Department report.
4. Planning & Zoning Ordinances.
 - a. Lind variance
5. Road and Bridge report.
 - a. Feltmann cartway hearing resolution
 - b. Ossawinnamakee cost share agreement
6. Transfer Station report.
7. Buildings, Grounds, Parks & Recreation report.
8. Legislative & Research report.
9. Approve the December 2019 treasurer's report.
10. Approve payment of all January bills.
11. Other business that may come before the board.
 - a. Election admin contract

John Plein
Ideal Township Clerk
January 9th, 2020



Ideal Township Board Meeting, December 9th, 2019

The meeting was called to order by Chairman Peterson at 7:00 p.m. with the Pledge of Allegiance. All Board members, Chief Schultz, the Clerk, and the Deputy Clerk were in attendance.

Motion by Ommen, second by Bilek to approve minutes of the November 12th Board Meeting with one typo correction. Carried unanimously.

Chairman Peterson presented the Fire Department report as follows:

1. Run report for November shows 6 medical calls. Total calls for the year was 97- 84 medical, 6 fire, 1 standby, 1 good intent, and 5 false alarms.
2. Discussed current number of members and recruiting efforts.
3. Discussed the apparatus scoring worksheet and condition of the vehicles. Most items scored well and are in good shape. The pickups scored above recommended range due to age but are all in good shape with low mileage so not a concern at this time. Only one vehicle is a current concern – Engine 9512 Tanker at Station 2 – that is quite old. Chief Schultz is participating in the committee looking at options for a replacement and will report on findings.
4. Looking into options for a sign that could be used to inform people that the Department is recruiting and for other informational messages for the Township. Peterson has reviewed the County regulations for signage and determined that a sign up to 200 square feet could be allowed.
5. New Chief was elected at member meeting as Chief Schultz has reached his 5-year term limit. Rob Birkeland will be Chief effective January 1.
6. The Department's Holiday Party is scheduled for January 11 at Whitefish Golf.
7. There were no safety incidents.

Supervisor Bilek presented the Planning & Zoning report as follows:

1. The CUP for Harrison that was discussed last month was approved by the County.
2. Discussed the Strandjord project on Star Lake for a bluff setback variance. The County Board of adjustment had an on-site inspection and Supervisor Bilek had also visited the site. Motion by Bilek, second by Peterson to recommend denial as there is room to move back and stay within the building envelope. Carried unanimously.
3. Discussed the proposed Crow Wing County Short-term rental licensing ordinance. There will be a public meeting on the new ordinance on December 31 and the

County is currently accepting public comments. The Board directed that one comment be submitted asking to add that licensees be required to be current on lodging tax before being issued a renewal. Motion by Peterson, second by Bilek to adopt Resolution 2019-08 Expressing Support for the County's Proposed Short-term Rental Ordinance with one correction. Carried unanimously.

Chairman Peterson presented the Road and Bridge report as follows:

1. Crew has worked through 2 significant snow events already this year.
2. The belly blade on one plow truck was broken. Crew is waiting for parts to repair, but can still use the truck for general plowing in the meantime.
3. Received final cost for the chip sealcoating done this year at \$83,832 which is about \$6000 less than expected.
4. Received final cost for the reclaim & resurfance work done this year on Ossawinnamakee Road at \$254,600 which is about \$10,000 less than expected.
5. Reviewed the snow removal contract renewal with Timothy Township. There were no changes made in terms or rates for the 2-year term renewal. Motion by Peterson, second by Bilek to approve the renewal and send it to Timothy Township for their approval. Carried unanimously.
6. Reviewed the road maintenance agreement renewal with the City of Pequot Lakes. There are no changes made for this renewal so will sign and return to the Clerk at Pequot Lakes.
7. There were no safety incidents.

Supervisor Bilek presented the report on the Transfer Station/Recycling Center as follows:

1. Reported on the visit by County Commissioners Brekken and Barnes and other County officials. They commented that they were impressed by the operation. As a result of the visit and other information they had received, they announced that the County would continue to fund the recycling program with \$35,000 for 2020.
2. Year to date permits sold is 1229.
3. Year to date receipts total \$81,581; about \$7500 more than this time last year.

Supervisor Ommen presented the Buildings, Grounds, Parks & Recreation report as follows:

1. The carpets in the Clerk's office and in the small meeting room have been cleaned.
2. Have scheduled cleaning of the acoustical panels in the gym for December 16.
3. Received estimates on replacing the steel entry door into Bay #5 from Rasinski Total Door Service for \$2250. The old door is rusting out and can no longer be weatherstripped effectively. The door is a non-standard size and a custom replacement sill will need to be fabricated making the repairs more expensive than expected. Motion by Ommen, second by Peterson to proceed with the repairs. Carried unanimously.

4. Received an estimate from Pete's Cabin Care and Remodel to rebuild the Town Hall utility room to remove & replace the moldy wallboard, replace the water heater and old pressure tank, rebuild the fittings and connectors, and install a water softener. The total materials & labor is estimated at \$8747.50. Peterson asked that the contractor clarify the estimate for the water softener portion of the project as it seemed to be excessive. Motion by Peterson, second by Ommen to approve proceeding with the project with cost not to exceed \$9,000. Carried unanimously.
5. Will be purchasing a small rechargeable electric snowblower to assist snow removal at the Town Hall. Cost is less than \$300 and can be paid for with credit balance at Menards.
6. Will look at having Rasinski Door repair the keypad lock on the gym door and to move locks around to facilitate public use of the upstairs meeting room while maintaining separation with the fire hall part of the building.
7. Will approve the 5-year service contract for the standby generator system.

Chairman Peterson presented the Legislative & Research report as follows:

1. Committee will meet again soon.
2. Ommen commented on the discussion at the MN Association of Township's Annual Conference concerning the allocation to local governments on solar gardens. Wants to comment to L&R Committee that there shouldn't be local taxes on renewable energy projects.

The Clerk presented the treasurer's report. Motion by Peterson, second by Bilek to accept the treasurer's report for November as presented. Report includes receipts #5947 through #5959 totaling \$15,134.12 and disbursements #23034 through #SVC112919 for total of \$87,851.32 plus operating funds transfers. Carried unanimously.

The Clerk also reported on a series of items related to the treasurer's report:

1. Received the monthly report on fine sharing from the county court administrator showing nothing for Ideal Township.
2. Reported that the second-half levy tax settlement payment from Crow Wing County was received on December 4 in the amount of \$392,467.33. That receipt of funds will show on next month's treasurer's report.
3. The fieldwork for the audit of fiscal year 2019 has been scheduled for January 20.
4. Budget reports showing year-to-date activity are available for review.

The Clerk presented the claims for payment. Motion by Peterson, second by Ommen to approve the December claims as presented, claims #44266 through #44303 totaling \$201,474.40. Carried unanimously.

Discussion of the officer & staff compensation policy took place.

1. Officer pay to remain at \$200 per monthly Board meeting and \$21.50 per hour as set at the December 2018 meeting.
2. Staff wages were reviewed including raises given over the last few years. Peterson gave a report on his survey of wages paid by surrounding municipalities for similar roads crew members. Each staff member's current rate and responsibilities were reviewed and increases proposed for each. Motion by Peterson, second by Ommen to increase staff wages as proposed for total overall increase of \$6.65 per hour split between 7 staff members or approximately 4.8% effective 1/1/2020. Carried unanimously.
3. Firefighter call rate to remain at \$20 each for all types of events-incidents, drills, and activities as set at the January 2019 meeting.
4. Election judges last received an increase in 2018. Motion by Ommen, second by Peterson to increase rate for election judges from \$14 to \$15 effective 1/1/2020. Carried unanimously.

The Clerk presented several items of other business:

1. Presented list of trained election judges available to serve in 2020. Motion by Ommen, second by Bilek to approve election judges as on file. Carried unanimously.
2. Election judge training for the upcoming Presidential Nomination Primary election has been scheduled for the week of January 14.
3. Noted that the filing period for the Township election runs from Tuesday December 31 until Tuesday January 14 at 5 pm.
4. Report on usage of the website shows 386 users and 780 pageviews in November.
5. Received notice from Charter/Spectrum regarding programing changes.
6. Set the date for the annual all staff meeting & luncheon as 11:30 am on Friday December 20 at Moonlite Bay Restaurant.
7. Upcoming calendar items were reviewed.

Peterson reported on progress regarding the Big Island Joint Powers memo of understanding outlining increased financial support from Crow Wing County. He will present for approval at a future meeting.

There being no further business to transact, the meeting adjourned at 10:25 pm.

John Plein,
Ideal Township Clerk-Treasurer
January 9th, 2020

IDEAL TOWNSHIP

David Peterson, Chairman

John Plein, Clerk-Treasurer



Special Meeting, December 20th, 2019

The meeting was called to order at 11:30 am. Supervisors Peterson, Bilek & Ommen and Clerk Plein & Deputy Royce were in attendance. Staff members Rahm, Hoefs, Fields, and Gens were also present.

Peterson welcomed all township employees and conveyed the Board's appreciation for their dedication and hard work over the year.

Chairman Peterson presented a review of the year's projects including new contracts with a hauler for the Transfer Station, and the roof replacement at the Town Hall. Looking forward over next couple years, the Township will be planning for a new plow truck, a new tanker for Fire Station 2, and working on adopting new ordinances regulating usage of road right of ways. Peterson felt the Township is operating well and is in a good position both in terms of finances and having good staff. He asked everyone how things are going for them and what they think could be improved.

Peterson announced wage rate increases effective January 1, 2020 that were approved at the December Board Meeting.

Peterson reported on a cooperative agreement regarding planning for the Wild Acres-Nelson-Buschmann Roads improvements. Resolution 2019-09 sets the Township's approximate portion of the total project frontage, expresses the belief that Crow Wing County is best suited to be the road authority in this corridor, and requests that Crow Wing County Highways attend a joint meeting of the group representing Ideal & Jenkins Townships, and the Cities of Pequot Lakes & Breezy Point. Planning for the corridor is to also include Akerson Road and Ranchette Drive due to their use as connector roads in the corridor between county state-aid roads 16 & 11 and Highway 371. A meeting of the group is planned for January. Motion by Peterson, second by Ommen to adopt Resolution 2019-09 as presented and to continue cooperating in the project planning. Carried unanimously.

A discussion took place regarding the proposed SnoPros building lease agreement. A draft agreement document was presented that had been prepared by counsel. Provisions of the document were reviewed and discussed. Peterson will work with the Clerk to develop a finished agreement with the SnoPros group.

The Board agreed to schedule a Special Meeting for January 6 at 1 pm. The purpose of the meeting is to discuss planning for the 2020 budget & 2021 levy, to review steps regarding the Feltmann cartway petition, and to discuss management goals for 2020.

There being no further business to conduct, the meeting adjourned at 1:30 p.m.

John Plein
Ideal Township Clerk-Treasurer
January 11, 2020

IDEAL TOWNSHIP

David Peterson, Chairman

John Plein, Clerk-Treasurer



Special Meeting, January 6th, 2020

The meeting was called to order at 1:13 pm. All Board members were in attendance, along with the Clerk and 3 residents.

Chairman Peterson started by explaining that the purpose of the meeting is to 1) review the Feltmann cartway petition, to begin setting for setting the 2020 budgets and the 2021 levy, and to look at management goals for 2020.

The Feltmann cartway petition was received on December 11, 2019. The petition form was reviewed and found to have a clerical error. Peterson asked that a corrected version be signed by the petitioner. The Clerk had prepared a new form and the petitioner agreed to sign. Peterson suggested setting a tentative cartway hearing date for Thursday February 20, 2020 at 9 am and got agreement from those present.

Resolution 2019-10 was presented and read by the Chair. The resolution sets bond or other security to cover costs of the cartway proceedings be posted by petitioner before the Board would take action on the petition. Peterson noted that the Township may not spend funds on establishing a cartway and that all costs are the responsibility of the petitioner. Discussion of the form and amounts of the security required took place. The petitioner, Jeffrey Feltmann, indicated that he understood and agreed with the terms as defined in the resolution. Allison Royce noted that the petition form only lists the Idyllwood Homeowners Association, but there are other owners & occupants who would be affected by the cartway and thus are entitled to be notified and compensated. The Clerk noted that a letter was received from counsel representing the Idyllwood Homeowners Association making the case that the route selected by the petitioner was more burdensome than other routes available and that it is the responsibility of the Town Board to select the most appropriate route to give the petitioner access. Motion by Bilek, second by Ommen to adopt Resolution 2019-10 with costs estimated at \$5,000 & damages estimated at \$25,000 and with the forms of acceptable security inserted. Carried unanimously.

The Clerk presented financial reports showing activity in 2019 and comparisons of previous years' levy amounts and expenditures. Peterson reported on some items that affected the 2019 financials and recounted planned projects for 2020 & 2021.

A discussion occurred regarding current fund balances, proper allocation of receipts & disbursements by fund, effect of employee wages increases, tax capacity, and

trends that could affect future budgets. Some adjustments of fund budgets are warranted due to proposed changes in relief association benefit level. Peterson explained some analysis he had done suggesting a plan to catch up with surrounding departments on benefit level and the funding required to meet relief association obligations given those increased benefit levels.

The Clerk gave a run down of the financial reports provided and reported on work still underway to prepare an expanded proposed budget worksheet for each fund. Peterson asked the Board members to review the reports especially the ones for funds that relate to their assigned areas and be prepared to provide guidance on setting budgets.

Amounts will be reviewed at future meetings to set final 2020 budgets and to set a proposed 2021 levy to be finalized and approved at the Township Annual Meeting on March 10, 2020.

There being no further business to conduct, the meeting adjourned at 2:45 pm.

John Plein, Clerk-Treasurer
January 11, 2020

IDEAL TOWNSHIP

David Peterson, Chairman

John Plein, Clerk-Treasurer



Ideal Fire Department

Dec-19

Run Report

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
300 - Rescue, EMS Incident		1
321 - EMS Call, Excluding Vehicle Accident with Injuries	4	86
322 - Motor Vehicle Accident with Injuries		1
324 - Motor Vehicle Accident with No Injuries		
311 - Medical Assist, Assist EMS Crew		
362 - Ice Rescue		
342 - Search for Person in Water		
Total:	4	88
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)	1	2
114 - Chimney Fire		2
112/118/113/160 - Fire Other		2
143 - Grass Fire/Wildland Fire		1
130 - Mobile (Vehicle) Fire	1	1
Total:	2	8
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	1
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	1	1
5 - Service Call		
571 - Cover Assignment, Standby		1
561 - Unauthorized Burning		
Total:	0	1
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		
600 - Good Intent Call		1
609 - Smoke scare, Odor of smoke		
Total:	0	1
7 - False Alarm & False Call		
700 - False Alarm or False Call, Other		4
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total:	0	5
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
Total:		
Total Incidents:	7	104

IDEAL TOWNSHIP

Summary of Cash Accounts

Month of December 2019

Checking Account - First National Bank of Walker

Balance per Statement		\$	4,928.42
Deposits	\$ 618,563.63		
Disbursements	\$ 589,264.25		
Bank Balance - End of Month		\$	34,227.80

General Fund Savings - First National Bank of Walker

Fund Balance - Beginning of Month		\$	23,861.28
Interest Earned	107.71		
Deposits	\$ 350,000.00		
Withdrawals/Transfers	\$ 220,000.00		
Bank Balance - End of Month		\$	153,968.99

General Fund Savings - 4M Fund

Fund Balance - Beginning of Month		\$	742,001.70
Interest Earned	\$ 917.79		
Deposits	\$ -		
Withdrawals/Transfers	\$ -		
Bank Balance - End of Month		\$	742,919.49

Lodging Fund/Checking - American National Bank

Fund Balance - Beginning of Month		\$	42,581.94
Interest Earned	\$ 3.58		
Deposits	\$ 1,067.97		
Withdrawals	\$ 2,071.31		
Bank Balance - End of Month		\$	41,582.18

Lodging Fund/Savings - American National Bank

Fund Balance - Beginning of Month		\$	44,420.89
Interest Earned	\$ 13.33		
Deposits	\$ 13,553.48		
Withdrawals			
Bank Balance - End of Month		\$	57,987.70

Cash Summary

Cash - Checking	\$	34,227.80
Cash - Savings Accounts	\$	896,888.48
Cash - Lodging	\$	99,569.88

Total Cash	\$	1,030,686.16
-------------------	-----------	---------------------

Non-Levy Fund (251) Fire Dept	\$	14,632.25
--------------------------------------	-----------	------------------

Non-Levy Fund (801) Big Island	\$	1,783.73
---------------------------------------	-----------	-----------------

Non-Levy Fund (849) Lodging	\$	99,565.64
------------------------------------	-----------	------------------

Restricted Funds	\$	510.72
-------------------------	-----------	---------------

Committed Funds	\$	254,600.46
------------------------	-----------	-------------------

Assigned Funds	\$	2,256.30
-----------------------	-----------	-----------------

Outstanding Disbursements	\$	8,182.11
----------------------------------	-----------	-----------------

Pending Deposits	\$	-
-------------------------	-----------	----------

Net Cash Available	\$	649,154.95
---------------------------	-----------	-------------------

Ideal Township Fund Balance Classifications 2019

1/10/2020

[illegible]

For the Period : 12/1/2019 To 12/31/2019

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$34,814.15	\$60,169.56	\$16,654.99	\$78,328.72	\$0.00	\$120.26	\$78,448.98
Road and Bridge	\$84,244.79	\$86,619.64	\$19,001.98	\$151,862.45	\$0.00	\$0.00	\$151,862.45
Road Construction	\$346,001.05	\$101,653.07	\$83,832.84	\$363,821.28	\$0.00	\$0.00	\$363,821.28
Fire Department	\$138,804.52	\$96,691.99	\$112,525.74	\$122,970.77	\$0.00	\$3,897.17	\$126,867.94
Fire Dept Non-levy	\$14,612.65	\$19.60	\$0.00	\$14,632.25	\$0.00	\$0.00	\$14,632.25
Parks & Recreation	\$11,519.71	\$2,008.01	\$359.00	\$13,168.72	\$0.00	\$0.00	\$13,168.72
Recycling	\$29,434.03	\$2,311.54	\$2,797.00	\$28,948.57	\$0.00	\$102.70	\$29,051.27
General Capital Projects	\$78,157.20	\$43,856.61	\$0.00	\$122,013.81	\$0.00	\$0.00	\$122,013.81
Transfer Station	\$26,945.09	\$6,080.11	\$7,617.09	\$25,408.11	\$0.00	\$4,061.98	\$29,470.09
Big Island Non-Levy	\$1,783.73	\$0.00	\$0.00	\$1,783.73	\$0.00	\$0.00	\$1,783.73
Lodging Tax Fund	\$98,480.76	\$1,084.88	\$0.00	\$99,565.64	\$0.00	\$0.00	\$99,565.64
Total	\$864,797.68	\$400,495.01	\$242,788.64	\$1,022,504.05	\$0.00	\$8,182.11	\$1,030,686.16

 Dave Peterson

City Council/Town Board, Chair

 Date

 John M Bilek

City Council/Town Board

 Date

 Ronald Ommen

City Council/Town Board

 Date

IDEAL NON-LEVY FUNDS

Month of December 2019

ICSO General Fund

Beginning Balance		\$	1,459.20
Receipts 100-36231	\$	-	
Expenditures			
Ending Balance		\$	1,459.20

Ideal Park Improvements

Beginning Balance		\$	620.51
Receipts 280-36235	\$	-	
Expenditur 280-45200	\$	-	
Ending Balance		\$	620.51

Rollie Johnson Recreation Area

Beginning Balance		\$	1,783.73
Receipts 801-36234			
Expenditur 801-45201			
Ending Balance		\$	1,783.73

ICSO Fire Fund

Beginning Balance		\$	4,300.84
Receipts 251-36232	\$	-	
Expenditures			
Ending Balance		\$	4,300.84

Ideal 1st Responders

Beginning Balance		\$	7,602.63
Receipts 251-36230			
Expenditur 251-44110	\$	-	
Ending Balance		\$	7,602.63

Fire Equipment Fund

Beginning Balance		\$	964.83
Receipts 251-36236	\$	19.60	
Expenditures	\$	-	
Ending Balance		\$	984.43

Northside Fire Station

Beginning Balance		\$	1,744.35
Receipts 251-36238	\$	-	
Expenditur 251-44111	\$	-	
Ending Balance		\$	1,744.35

FD Relief Association

Beginning Balance		\$	-
Receipts 251-34203	\$	-	
Expenditures	\$	-	
Ending Balance		\$	-

Total for FD Non-Levy Funds

Beginning Balance		\$	14,612.65
Receipts	\$	19.60	
Expenditures	\$	-	
Ending Balance		\$	14,632.25

FD Non-Levy	
YTD from Schedule 1	
	\$23,179.89
\$28,421.09	
\$36,968.73	
	\$ 14,632.25

Ideal Township Operating Budget vs. Actual

As of 12/31/2019

Fund	Beginning Balance	Receipts	YTD Fund	YTD Expenditures	YTD Net	Estimated Annual Fund	Ending Balance	% Annual Spent
100 General Fund	\$ 146,553.28	\$ 166,114.70	\$ 312,667.98	\$ 234,339.26	\$ (68,224.56)	\$ 249,346.28	\$ 78,328.72	94%
201 Road and Bridge	\$ 85,552.84	\$ 269,405.56	\$ 354,958.40	\$ 203,095.95	\$ 66,309.61	\$ 353,152.84	\$ 151,862.45	58%
210 Road Construction	\$ 172,615.41	\$ 286,794.05	\$ 459,409.46	\$ 95,588.18	\$ 191,205.87	\$ 456,873.43	\$ 363,821.28	21%
250 Fire Department	\$ 99,828.61	\$ 255,062.35	\$ 354,890.96	\$ 231,920.19	\$ 23,142.16	\$ 378,908.61	\$ 122,970.77	61%
280 Parks	\$ 9,912.28	\$ 7,032.18	\$ 16,944.46	\$ 3,775.74	\$ 3,256.44	\$ 14,912.28	\$ 13,168.72	25%
290 Recycling	\$ 14,774.12	\$ 48,663.73	\$ 63,437.85	\$ 34,489.28	\$ 14,174.45	\$ 66,478.12	\$ 28,948.57	52%
401 Capital Projects	\$ 106,423.56	\$ 135,217.66	\$ 241,641.22	\$ 119,627.41	\$ 15,590.25	\$ 216,423.56	\$ 122,013.81	55%
603 Transfer Station	\$ 16,175.79	\$ 91,985.20	\$ 108,160.99	\$ 82,752.88	\$ 9,232.32	\$ 93,762.79	\$ 25,408.11	88%
Sub-total	\$ 651,835.89	\$ 1,260,275.43	\$ 1,912,111.32	\$ 1,005,588.89	\$ 906,522.43	\$ 1,829,857.91	\$ 906,522.43	55%
251 FD Non-Levy	\$ 23,179.89	\$ 28,421.09	\$ 51,600.98	\$ 36,968.73			\$ 14,632.25	
801 Big Island Non-Levy	\$ 1,783.73	\$ 9,360.81	\$ 11,144.54	\$ 9,360.81			\$ 1,783.73	
849 Lodging Account	\$ 85,098.53	\$ 60,156.91	\$ 145,255.44	\$ 45,689.80			\$ 99,565.64	
Total	\$ 761,898.04	\$ 1,358,214.24	\$ 2,120,112.28	\$ 1,097,608.23			\$1,022,504.05	
							\$1,022,504.05	

Ideal Township 2019 Levy vs. Actual

Fiscal Year Month 12 100.00% December 2019

Fund	Annual Budget	Budget Y-T-D	Actual Y-T-D	Budget Remaining	% Annual Budget Spent
100 General	\$ 140,000.00	\$ 140,000.00	\$ 188,339.26	\$ (48,339.26)	134.53%
201 Road & Bridge	\$ 218,000.00	\$ 218,000.00	\$ 203,095.95	\$ 14,904.05	93.16%
210 Road Construction	\$ 255,000.00	\$ 255,000.00	\$ 95,588.18	\$ 159,411.82	37.49%
250 Fire Department	\$ 243,000.00	\$ 243,000.00	\$ 231,920.19	\$ 11,079.81	95.44%
280 Park & Recreation	\$ 5,000.00	\$ 5,000.00	\$ 3,775.74	\$ 1,224.26	75.51%
290 Recycle	\$ 5,000.00	\$ 5,000.00	\$ (14,174.45)	\$ 19,174.45	-283.49%
401 Capital Projects	\$ 110,000.00	\$ 110,000.00	\$ 119,627.41	\$ (9,627.41)	108.75%
603 Transfer Station	\$ 12,000.00	\$ 12,000.00	\$ (9,232.32)	\$ 21,232.32	-76.94%
TOTAL	\$ 988,000.00	\$ 988,000.00	\$ 818,939.96	\$ 169,060.04	82.89%

As on 12/31/2019

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	146,553.28	166,114.70	0.00	0.00	188,339.26	0.00	46,000.00	78,328.72	0.00	78,328.72
Road and Bridge	85,552.84	223,405.56	0.00	46,000.00	203,095.95	0.00	0.00	151,862.45	0.00	151,862.45
Road Construction	172,615.41	286,794.05	0.00	0.00	95,588.18	0.00	0.00	363,821.28	0.00	363,821.28
Fire Department	99,828.61	255,062.35	0.00	0.00	231,920.19	0.00	0.00	122,970.77	0.00	122,970.77
Fire Dept Non-levy	23,179.89	28,421.09	0.00	0.00	36,968.73	0.00	0.00	14,632.25	0.00	14,632.25
Parks & Recreation	9,912.28	7,032.18	0.00	0.00	3,775.74	0.00	0.00	13,168.72	0.00	13,168.72
Recycling	14,774.12	48,663.73	0.00	0.00	34,489.28	0.00	0.00	28,948.57	0.00	28,948.57
General Capital Projects	106,423.56	135,217.66	0.00	0.00	119,627.41	0.00	0.00	122,013.81	0.00	122,013.81
Transfer Station	16,175.79	91,985.20	0.00	0.00	82,752.88	0.00	0.00	25,408.11	0.00	25,408.11
Big Island Non-Levy	1,783.73	9,360.81	0.00	0.00	9,360.81	0.00	0.00	1,783.73	0.00	1,783.73
Lodging Tax Fund	85,098.53	60,156.91	0.00	0.00	45,689.80	0.00	0.00	99,565.64	0.00	99,565.64
Total :	761,898.04	1,312,214.24	0.00	46,000.00	1,051,608.23	0.00	46,000.00	1,022,504.05	0.00	1,022,504.05

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
12/04/2019	Crow Wing County	5960	tax settlement 2nd half	(12/04/2019) -	N	General Property Taxes	100-31001-	\$ 55,684.09
						Penalties & Interest on Delinquent Tax	100-31901-	\$ 98.48
						General Property Taxes	201-31001-	\$ 86,506.64
						General Property Taxes	210-31001-	\$ 101,188.96
						General Property Taxes	250-31001-	\$ 96,505.80
						General Property Taxes	280-31001-	\$ 1,992.56
						General Property Taxes	290-31001-	\$ 1,982.06
						General Property Taxes	401-31001-	\$ 43,751.78
						General Property Taxes	603-31001-	\$ 4,756.96
								\$ 392,467.33
12/07/2019	Transfer Station	5962	receipts	(12/09/2019) - 1258	N	TS User Permits	290-32260-	\$ 44.00
						TS Recycling	290-34415-	\$ 38.00
						TS User Permits	603-32260-	\$ 88.00
						TS Refuse	603-34410-	\$ 222.00
								\$ 392.00
12/14/2019	Transfer Station	5963	receipts	(12/16/2019) - 1259	N	TS User Permits	290-32260-	\$ 12.00
						TS Recycling	290-34415-	\$ 24.00
						TS User Permits	603-32260-	\$ 24.00
						TS Refuse	603-34410-	\$ 113.00
								\$ 173.00
12/21/2019	Transfer Station	5964	receipts	(12/23/2019) - 1260	N	TS User Permits	290-32260-	\$ 48.00
						TS Recycling	290-34415-	\$ 38.00
						TS User Permits	603-32260-	\$ 96.00
						TS Refuse	603-34410-	\$ 345.00
								\$ 527.00
12/24/2019	State of Minnesota	5965	Township Aid	(12/24/2019) - mmb	N	Town Aid	100-33460-	\$ 3,571.50
								\$ 3,571.50

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
12/24/2019	State of Minnesota	5966	MV credit - ag	(12/24/2019) - mmb	N	Agricultural Market Value Credit	100-33426-	\$ 261.80
								\$ 261.80
12/24/2019	State of Minnesota	5967	PERA rate increase aid	(12/24/2019) - mmb	N	State - P.E.R.A. Aid	100-33429-	\$ 204.00
								\$ 204.00
12/27/2019	Chestnut Cambronne	5968	refund on subpeona docs	(12/27/2019) -	N	Refunds & Reimbursements	100-36240-	\$ 153.00
								\$ 153.00
12/27/2019	Hall Rental	5969	Thiede	(12/27/2019) -	N	City/Town Hall Rent	100-34101-	\$ 150.00
								\$ 150.00
12/27/2019	Lodging Tax - returns	5970	remits Dec 19	(12/27/2019) - 2	N	Hotel-Motel Tax	849-31410-	\$ 1,067.97
								\$ 1,067.97
12/28/2019	Transfer Station	5973	receipts	(12/30/2019) - 1261	N	TS User Permits	290-32260-	\$ 72.00
							TS Recycling	290-34415-
							TS User Permits	603-32260-
							TS Refuse	603-34410-
								\$ 485.00
12/31/2019	First National Bank	5971	interest on savings	(12/31/2019) - 1	N	Interest Earning	100-36210-	\$ 4.90
						Interest Earning	201-36210-	\$ 11.87
						Interest Earning	210-36210-	\$ 48.75
						Interest Earning	250-36210-	\$ 19.56
						Interest Earning	251-36210-	\$ 2.06
						Interest Earning	280-36210-	\$ 1.62
						Interest Earning	290-36210-	\$ 4.15
						Interest Earning	401-36210-	\$ 11.01
						Interest Earning	603-36210-	\$ 3.79
								\$ 107.71
12/31/2019	4M Fund	5972	Dividends	(12/31/2019) - 2	N	Interest Earning	100-36210-	\$ 41.79
						Interest Earning	201-36210-	\$ 101.13
						Interest Earning	210-36210-	\$ 415.36
						Interest Earning	250-36210-	\$ 166.63
						Interest Earning	251-36210-	\$ 17.54

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Interest Earning	280-36210-	\$ 13.83
						Interest Earning	290-36210-	\$ 35.33
						Interest Earning	401-36210-	\$ 93.82
						Interest Earning	603-36210-	\$ 32.36
								<u>\$ 917.79</u>
12/31/2019	American National Bank - lodging	5974	interest on checking	(12/31/2019) - 3	N	Interest Earning	849-36210-	\$ 3.58
								<u>\$ 3.58</u>
12/31/2019	American National Bank - lodging	5975	interest on savings	(12/31/2019) - 4	N	Interest Earning	849-36210-	\$ 13.33
								<u>\$ 13.33</u>
Total for Selected Receipts								<u><u>\$ 400,495.01</u></u>

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/01/2019	Security Life Insurance Company	SL120119	Dental Premium - auto pay	N	Clerk	100-41425-132-	\$ 105.87
		SL120119			Maint Supervisor	201-43103-132-	\$ 174.52
		SL120119			Maint Crew	201-43104-132-	\$ 51.95
	Total For Check	SL120119					\$ 332.34
12/09/2019	Dave Peterson	23094	mileage, mobile phone, internet, conference hotel & meals	N	Peterson	100-41118-201-	\$ 4.82
		23094				100-41118-308-	\$(30.00)
		23094				100-41118-325-	\$ 40.00
		23094				100-41118-327-	\$ 40.00
		23094				100-41118-331-	\$ 393.82
		23094				100-41118-332-	\$ 272.86
		23094				100-41118-335-	\$ 108.95
	Total For Check	23094					\$ 830.45
12/09/2019	John Bilek	23095	mileage, phone, internet, conference hotel & meals	N	Bilek	100-41119-308-	\$(30.00)
		23095				100-41119-325-	\$ 40.00
		23095				100-41119-327-	\$ 40.00
		23095				100-41119-331-	\$ 468.06
		23095				100-41119-332-	\$ 212.88
		23095				100-41119-335-	\$ 184.43
	Total For Check	23095					\$ 915.37
12/09/2019	Ronald Ommen	23096	mileage, mobile, internet, conference hotel & meals	N	Ommen	100-41122-325-	\$ 40.00
		23096				100-41122-327-	\$ 40.00
		23096				100-41122-331-	\$ 262.16
		23096				100-41122-332-	\$ 120.86
		23096				100-41122-335-	\$ 13.00
	Total For Check	23096					\$ 476.02
12/09/2019	John Plein	23097	mileage, mobile, conference hotel & meals, linkedin training	N	Clerk	100-41425-201-	\$ 44.01
		23097				100-41425-308-	\$ 32.20
		23097				100-41425-322-	\$ 1.90
		23097				100-41425-327-	\$ 40.00
		23097				100-41425-331-	\$ 305.08

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		23097				100-41425-332-	\$ 120.86
		23097				100-41425-335-	\$ 48.76
		Total For Check	23097				\$ 592.81
12/09/2019	Allison Royce	23098	mileage, office supplies	N	Clerk	100-41425-201-	\$ 70.38
		23098			Deputy	100-41426-331-	\$ 33.13
		Total For Check	23098				\$ 103.51
12/09/2019	Dennis Rahm	23099	mobile	N	Maint Supervisor	201-43103-327-	\$ 40.00
		Total For Check	23099				\$ 40.00
12/09/2019	Curtis Hoefs	23100	mobile	N	Maint Crew	201-43104-327-	\$ 40.00
		Total For Check	23100				\$ 40.00
12/09/2019	Herman Field	23101	mobile,	N	Sanitation Administration	603-43210-327-	\$ 40.00
		Total For Check	23101				\$ 40.00
12/09/2019	Marlin Gens	23102	mobile	N	Sanitation Administration	603-43210-327-	\$ 40.00
		Total For Check	23102				\$ 40.00
12/09/2019	MN Assoc of Townships Agency	23103	worker comp insurance policy - annual	N	General Government	100-41901-361-	\$ 840.00
		23103				201-41901-361-	\$ 4,199.00
		23103				250-41901-361-	\$ 352.00
		23103				280-41901-361-	\$ 359.00
		23103				290-41901-361-	\$ 668.00
		23103				603-41901-361-	\$ 514.00
		Total For Check	23103				\$ 6,932.00
12/09/2019	NCPERS Group Life Ins.	23104	Life Insurance Premium	N	Clerk	100-41425-133-	\$ 16.00
		23104			Maint Supervisor	201-43103-133-	\$ 16.00
		23104			Maint Crew	201-43104-133-	\$ 16.00
		Total For Check	23104				\$ 48.00
12/09/2019	HealthPartners	23105	Health Insurance Premium - Group #30888	N	Clerk	100-41425-131-	\$ 1,888.65
		23105				100-41425-175-	\$ 209.85
		23105			Maint Supervisor	201-43103-131-	\$ 1,619.82
		23105				201-43103-175-	\$ 179.98
		23105			Maint Crew	201-43104-131-	\$ 416.04
		23105				201-43104-175-	\$ 46.23
		Total For Check	23105				\$ 4,360.57

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/09/2019	Couri & Ruppe, PLLP	23106	legal counsel - P&Z	N	City/Town Attorney	100-41610-304-	\$ 550.00
	Total For Check	23106					\$ 550.00
12/09/2019	US Postal Service	23107	postage	N	General Government	100-41901-322-	\$ 55.00
	Total For Check	23107					\$ 55.00
12/09/2019	Canon Financial Services, Inc	23108	copier lease -	N	Clerk	100-41425-201-	\$ 57.00
	Total For Check	23108					\$ 57.00
12/09/2019	Cascade Computers	23109	MSO365 licenses, email service, support	N	General Government	100-41901-309-	\$ 211.08
	Total For Check	23109					\$ 211.08
12/09/2019	Eagle One	23110	carpet clean	N	General Government Buildings and Plant	100-41940-401-	\$ 170.00
	Total For Check	23110					\$ 170.00
12/09/2019	Clean Team	23111	Cleaning Services -	N	General Government Buildings and Plant	100-41940-401-	\$ 210.00
		23111			Fire Station II	250-42282-401-	\$ 40.00
	Total For Check	23111					\$ 250.00
12/09/2019	Verizon Wireless	23112	iPad wireless service	N	Fire Communication	250-42250-327-	\$ 140.04
		23112			Sanitation Administration	603-43210-327-	\$ 70.02
	Total For Check	23112					\$ 210.06
12/09/2019	Crow Wing Power	23113	electric-	N	General Government Buildings and Plant	100-41940-381-	\$ 103.63
		23113			Maint Building	201-43101-381-	\$ 96.00
		23113			Fire Stations and Buildings	250-42280-381-	\$ 137.37
		23113			Fire Station II	250-42282-381-	\$ 83.82
		23113			Dry Hydrants	250-42283-381-	\$ 26.00
		23113			Sanitation Administration	603-43210-381-	\$ 69.00
	Total For Check	23113					\$ 515.82
12/09/2019	TDS Telecom	23114	phone & internet -	N	General Government Buildings and Plant	100-41940-321-	\$ 87.73
		23114			Maint Building	201-43101-321-	\$ 92.32
		23114				201-43101-325-	\$ 55.00
		23114			Fire Stations and Buildings	250-42280-321-	\$ 48.19
		23114			Fire Station II	250-42282-321-	\$ 50.74
		23114				250-42282-325-	\$ 99.00

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		23114			Transfer Station Building	603-43245-321-	\$ 40.21
	Total For Check	23114					\$ 473.19
12/09/2019	Xcel Energy	23115	Natural Gas	N	General Government Buildings and Plant	100-41940-383-	\$ 120.15
		23115			Maint Building	201-43101-383-	\$ 141.53
		23115			Fire Stations and Buildings	250-42280-383-	\$ 159.26
	Total For Check	23115					\$ 420.94
12/09/2019	Spectrum Business	23116	Internet & TV	N	General Government Buildings and Plant	100-41940-325-	\$ 85.00
		23116				100-41940-431-	\$ 23.80
	Total For Check	23116					\$ 108.80
12/09/2019	Peoples Security	23117	alarm monitor - maint	N	Maint Building	201-43101-401-	\$ 347.88
	Total For Check	23117					\$ 347.88
12/09/2019	M-R Sign Co., Inc.	23118	signs- turn w/speed, wild turkey rd	N	Road Signage	201-43145-224-	\$ 169.71
	Total For Check	23118					\$ 169.71
12/09/2019	Auto Value Pequot Lakes	23119	Repair supplies	N	Road and Bridge Equipment	201-43126-221-	\$ 47.97
	Total For Check	23119					\$ 47.97
12/09/2019	Heartland Tire	23120	plow tires	N	Road and Bridge Equipment	201-43126-404-272	\$ 970.44
	Total For Check	23120					\$ 970.44
12/09/2019	Ace Hardware	23121	shop supplies	N	Maint Building	201-43101-215-	\$ 132.53
	Total For Check	23121					\$ 132.53
12/09/2019	Oasis Oil	23122	Fuel	N	Road and Bridge Equipment	201-43126-212-	\$ 811.50
		23122			Fire Fighting	250-42220-212-	\$ 270.50
	Total For Check	23122					\$ 1,082.00
12/09/2019	Fastenal Company	23123	repair supplies	N	Maint Building	201-43101-215-	\$ 158.77
	Total For Check	23123					\$ 158.77
12/09/2019	Crow Wing County Highway Dept.	23124	seal coat 2019	N	Road Construction & Repairs	201-43135-402-	\$ 83,832.84
	Total For Check	23124					\$ 83,832.84
12/09/2019	First National Bank of Walker	23125	E16 payment	N	Fire Vehicles	250-42281-550-256	\$ 77,437.50
	Total For Check	23125					\$ 77,437.50

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/09/2019	National Financial Services, LLC	23126	Ideal Fire Relief Association fund	N	Fire Administration	250-42210-124-	\$ 12,500.00
	Total For Check	23126					\$ 12,500.00
12/09/2019	Minnesota Power	23127	Dry Hydrant -	N	Dry Hydrants	250-42283-381-	\$ 13.41
	Total For Check	23127					\$ 13.41
12/09/2019	AT&T Mobility	23128	tablet wireless	N	Fire Communication	250-42250-327-	\$ 38.23
	Total For Check	23128					\$ 38.23
12/09/2019	Waste Partners, Inc	23129	TS hauling - oct	N	Recycling Disposal	290-43235-387-	\$ 1,293.82
		23129			Waste (Refuse) Disposal	603-43240-387-	\$ 1,794.75
	Total For Check	23129					\$ 3,088.57
12/09/2019	Nisswa Rolloff Service	23130	transfer fee	N	Waste (Refuse) Disposal	603-43240-387-	\$ 3,959.28
	Total For Check	23130					\$ 3,959.28
12/09/2019	Lakes Printing	23131	TS permits 2020	N	Sanitation Administration	603-43210-201-	\$ 254.65
	Total For Check	23131					\$ 254.65
12/10/2019	PERA	PERA121019	for payroll date 11/29/2019	N	Clerk	100-41425-121-	\$ 172.92
		PERA121019				100-41425-174-	\$ 149.86
		PERA121019			Deputy	100-41426-121-	\$ 46.60
		PERA121019				100-41426-174-	\$ 40.39
		PERA121019			General Government	100-41901-101-	\$(0.05)
		PERA121019			Maint Supervisor	201-43103-121-	\$ 188.76
		PERA121019				201-43103-174-	\$ 163.59
		PERA121019			Maint Crew	201-43104-121-	\$ 132.99
		PERA121019				201-43104-174-	\$ 115.26
		PERA121019			Sanitation Administration	290-43210-121-	\$ 19.92
		PERA121019				290-43210-174-	\$ 17.26
		PERA121019				603-43210-121-	\$ 19.92
		PERA121019				603-43210-174-	\$ 17.26
	Total For Check	PERA121019					\$ 1,084.68
12/13/2019	MN Department of Revenue	MN121319	state withholding - November 2019	N	Peterson	100-41118-101-	\$ 17.62
		MN121319			Clerk	100-41425-101-	\$ 132.47
		MN121319			Deputy	100-41426-101-	\$ 63.31
		MN121319			Maint Supervisor	201-43103-101-	\$ 209.97
		MN121319			Maint Crew	201-43104-101-	\$ 179.64
	Total For Check	MN121319					\$ 603.01

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/15/2019	Payroll Period Ending 11/30/2019	23085	Payroll ending 11/30/19	N	Bilek	100-41119-101-	\$ 911.18
	Total For Check	23085					\$ 911.18
12/15/2019	Payroll Period Ending 11/30/2019	23086	Payroll ending 11/30/19	N	Sanitation Administration	290-43210-101-	\$ 201.66
		23086				603-43210-101-	\$ 201.66
	Total For Check	23086					\$ 403.32
12/15/2019	Payroll Period Ending 11/30/2019	23087	Payroll ending 11/30/19	N	Sanitation Administration	290-43210-101-	\$ 164.94
		23087				603-43210-101-	\$ 164.94
	Total For Check	23087					\$ 329.88
12/15/2019	Payroll Period Ending 11/30/2019	23088	Payroll ending 11/30/19	N	Maint Crew	201-43104-101-	\$ 1,137.14
	Total For Check	23088					\$ 1,137.14
12/15/2019	Payroll Period Ending 11/30/2019	23089	Payroll ending 11/30/19	N	Ommen	100-41122-101-	\$ 463.66
	Total For Check	23089					\$ 463.66
12/15/2019	Payroll Period Ending 11/30/2019	23090	Payroll ending 11/30/19	N	Peterson	100-41118-101-	\$ 744.23
	Total For Check	23090					\$ 744.23
12/15/2019	Payroll Period Ending 11/30/2019	23091	Payroll ending 11/30/19	N	Clerk	100-41425-101-	\$ 1,542.78
	Total For Check	23091					\$ 1,542.78
12/15/2019	Payroll Period Ending 11/30/2019	23092	Payroll ending 11/30/19	N	Maint Supervisor	201-43103-101-	\$ 1,626.72
	Total For Check	23092					\$ 1,626.72
12/15/2019	Payroll Period Ending 11/30/2019	23093	Payroll ending 11/30/19	N	Deputy	100-41426-101-	\$ 571.35
	Total For Check	23093					\$ 571.35
12/16/2019	IRS	IRS121619	payroll tax deposit - November 2019	N	Peterson	100-41118-122-	\$ 19.84
		IRS121619				100-41118-171-	\$ 31.68
		IRS121619				100-41118-177-	\$ 19.84
		IRS121619			Bilek	100-41119-122-	\$ 10.15
		IRS121619				100-41119-177-	\$ 10.15
		IRS121619			Ommen	100-41122-122-	\$ 7.89
		IRS121619				100-41122-177-	\$ 7.89
		IRS121619			Clerk	100-41425-122-	\$ 341.84
		IRS121619				100-41425-171-	\$ 264.29
		IRS121619				100-41425-177-	\$ 341.84
		IRS121619			Deputy	100-41426-122-	\$ 122.04
		IRS121619				100-41426-171-	\$ 124.83
		IRS121619				100-41426-177-	\$ 122.04

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		IRS121619			General Government	100-41901-101-	\$(0.06)
		IRS121619			Maint Supervisor	201-43103-122-	\$ 389.35
		IRS121619				201-43103-171-	\$ 419.37
		IRS121619				201-43103-177-	\$ 389.35
		IRS121619			Maint Crew	201-43104-122-	\$ 280.19
		IRS121619				201-43104-171-	\$ 356.41
		IRS121619				201-43104-177-	\$ 280.19
		IRS121619			Sanitation Administration	290-43210-122-	\$ 71.87
		IRS121619				290-43210-177-	\$ 71.87
		IRS121619				603-43210-122-	\$ 71.87
		IRS121619				603-43210-177-	\$ 71.87
		Total For Check	IRS121619				\$ 3,826.60
12/18/2019	Payroll Period Ending 11/30/2019	23132	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 701.86
		Total For Check	23132				\$ 701.86
12/18/2019	Payroll Period Ending 11/30/2019	23133	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 1,736.18
		Total For Check	23133				\$ 1,736.18
12/18/2019	Payroll Period Ending 11/30/2019	23134	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 1,052.79
		Total For Check	23134				\$ 1,052.79
12/18/2019	Payroll Period Ending 11/30/2019	23135	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 461.75
		Total For Check	23135				\$ 461.75
12/18/2019	Payroll Period Ending 11/30/2019	23136	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 1,292.90
		Total For Check	23136				\$ 1,292.90
12/18/2019	Payroll Period Ending 11/30/2019	23137	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 738.80
		Total For Check	23137				\$ 738.80
12/18/2019	Payroll Period Ending 11/30/2019	23138	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 886.56
		Total For Check	23138				\$ 886.56
12/18/2019	Payroll Period Ending 11/30/2019	23139	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 627.98
		Total For Check	23139				\$ 627.98
12/18/2019	Payroll Period Ending 11/30/2019	23140	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 738.80
		Total For Check	23140				\$ 738.80
12/18/2019	Payroll Period Ending 11/30/2019	23141	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 701.86
		Total For Check	23141				\$ 701.86

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/18/2019	Payroll Period Ending 11/30/2019	23142	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 683.39
	Total For Check	23142					\$ 683.39
12/18/2019	Payroll Period Ending 11/30/2019	23143	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 480.22
	Total For Check	23143					\$ 480.22
12/18/2019	Payroll Period Ending 11/30/2019	23144	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 646.45
	Total For Check	23144					\$ 646.45
12/18/2019	Payroll Period Ending 11/30/2019	23145	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 591.04
	Total For Check	23145					\$ 591.04
12/18/2019	Payroll Period Ending 11/30/2019	23146	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 923.50
	Total For Check	23146					\$ 923.50
12/18/2019	Payroll Period Ending 11/30/2019	23147	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 350.93
	Total For Check	23147					\$ 350.93
12/18/2019	Payroll Period Ending 11/30/2019	23148	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 443.28
	Total For Check	23148					\$ 443.28
12/18/2019	Payroll Period Ending 11/30/2019	23149	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 2,234.87
	Total For Check	23149					\$ 2,234.87
12/18/2019	Payroll Period Ending 11/30/2019	23150	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 591.04
	Total For Check	23150					\$ 591.04
12/18/2019	Payroll Period Ending 11/30/2019	23151	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 2,216.40
	Total For Check	23151					\$ 2,216.40
12/18/2019	Payroll Period Ending 11/30/2019	23152	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 166.23
	Total For Check	23152					\$ 166.23
12/18/2019	Payroll Period Ending 11/30/2019	23153	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 1,976.29
	Total For Check	23153					\$ 1,976.29
12/18/2019	Payroll Period Ending 11/30/2019	23154	F.D. payroll 2019	N	Fire Administration	250-42210-101-	\$ 886.56
	Total For Check	23154					\$ 886.56
12/20/2019	PERA	PERA122019	for payroll date 12/15/2019	N	Peterson	100-41118-121-	\$ 39.78
		PERA122019				100-41118-174-	\$ 39.78
		PERA122019			Bilek	100-41119-121-	\$ 48.70
		PERA122019				100-41119-174-	\$ 48.70

Fund Name: All Funds

Date Range: 12/01/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		PERA122019			Ommen	100-41122-121-	\$ 24.78
		PERA122019				100-41122-174-	\$ 24.78
		PERA122019			Clerk	100-41425-121-	\$ 157.20
		PERA122019				100-41425-174-	\$ 136.24
		PERA122019			Deputy	100-41426-121-	\$ 57.74
		PERA122019				100-41426-174-	\$ 50.04
		PERA122019			Maint Supervisor	201-43103-121-	\$ 171.60
		PERA122019				201-43103-174-	\$ 148.72
		PERA122019			Maint Crew	201-43104-121-	\$ 120.90
		PERA122019				201-43104-174-	\$ 104.78
		PERA122019			Sanitation Administration	290-43210-121-	\$ 32.03
		PERA122019				290-43210-174-	\$ 27.76
		PERA122019				603-43210-121-	\$ 32.03
		PERA122019				603-43210-174-	\$ 27.76
	Total For Check	PERA122019					\$ 1,293.32
12/31/2019	Payroll Period Ending 12/15/2019	23155	Payroll ending 12/15/2019	N	Sanitation Administration	290-43210-101-	\$ 125.17
		23155				603-43210-101-	\$ 125.17
	Total For Check	23155					\$ 250.34
12/31/2019	Payroll Period Ending 12/15/2019	23156	Payroll ending 12/15/2019	N	Sanitation Administration	290-43210-101-	\$ 102.70
		23156				603-43210-101-	\$ 102.70
	Total For Check	23156					\$ 205.40
12/31/2019	Payroll Period Ending 12/15/2019	23157	Payroll ending 12/15/2019	N	Maint Crew	201-43104-101-	\$ 1,137.14
	Total For Check	23157					\$ 1,137.14
12/31/2019	Payroll Period Ending 12/15/2019	23158	Payroll ending 12/15/2019	N	Clerk	100-41425-101-	\$ 1,542.78
	Total For Check	23158					\$ 1,542.78
12/31/2019	Payroll Period Ending 12/15/2019	23159	Payroll ending 12/15/2019	N	Maint Supervisor	201-43103-101-	\$ 1,626.72
	Total For Check	23159					\$ 1,626.72
12/31/2019	Payroll Period Ending 12/15/2019	23160	Payroll ending 12/15/2019	N	Deputy	100-41426-101-	\$ 551.97
	Total For Check	23160					\$ 551.97
Total For Selected Checks							\$ 242,788.64

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/11/2020	Dave Peterson	mileage, mobile phone, internet, staff luncheon	44304	\$313.54			
					100-41118-331-	Peterson	\$94.54
					100-41118-327-	Peterson	\$40.00
					100-41118-325-	Peterson	\$40.00
					100-41118-335-	Peterson	\$139.00
01/11/2020	John Bilek	mileage, phone, internet,	44305	\$389.14			
					100-41119-331-	Bilek	\$309.14
					100-41119-327-	Bilek	\$40.00
					100-41119-325-	Bilek	\$40.00
01/11/2020	Ronald Ommen	mileage, mobile, internet,	44306	\$103.20			
					100-41122-331-	Ommen	\$23.20
					100-41122-327-	Ommen	\$40.00
					100-41122-325-	Ommen	\$40.00
01/11/2020	John Plein	mileage, mobile, linkedin training	44307	\$159.20			
					100-41425-331-	Clerk	\$87.00
					100-41425-327-	Clerk	\$40.00
					100-41425-308-	Clerk	\$32.20
01/11/2020	Dennis Rahm	mobile	44308	\$40.00			
					201-43103-327-	Maint Supervisor	\$40.00
01/11/2020	Curtis Hoefs	mobile	44309	\$40.00			
					201-43104-327-	Maint Crew	\$40.00
01/11/2020	Herman Field	mobile, mileage	44310	\$45.80			
					603-43210-327-	Sanitation Administration	\$40.00
					603-43210-331-	Sanitation Administration	\$5.80
01/11/2020	Marlin Gens	mobile	44311	\$40.00			
					603-43210-327-	Sanitation Administration	\$40.00
01/11/2020	NCPERS Group Life Ins.	Life Insurance Premium	44312	\$48.00			
					100-41425-133-	Clerk	\$16.00
					201-43103-133-	Maint Supervisor	\$16.00
					201-43104-133-	Maint Crew	\$16.00

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/11/2020	HealthPartners	Health Insurance Premium - Group #30888	44313	\$4,360.57			
					100-41425-175-	Clerk	\$209.85
					100-41425-131-	Clerk	\$1,888.65
					201-43103-175-	Maint Supervisor	\$179.98
					201-43103-131-	Maint Supervisor	\$1,619.82
					201-43104-175-	Maint Crew	\$46.23
					201-43104-131-	Maint Crew	\$416.04
01/11/2020	Forum Communications Co	legal notice - filing notice	44314	\$152.00			
					100-41410-351-	Elections	\$152.00
01/11/2020	Northland Press	legal notice - filing notice	44315	\$118.80			
					100-41410-351-	Elections	\$118.80
01/11/2020	US Postal Service	postage	44316	\$55.00			
					100-41901-322-	General Government	\$55.00
01/11/2020	Cascade Computers	MSO365 licenses, email service, support	44317	\$211.08			
					100-41901-309-	General Government	\$211.08
01/11/2020	Canon Financial Services, Inc	copier lease -	44318	\$57.00			
					100-41901-201-	General Government	\$57.00
01/11/2020	Arctic Air	repair roof vent, seasonal checkup	44319	\$950.00			
					250-42280-401-	Fire Stations and Buildings	\$300.00
					250-42282-401-	Fire Station II	\$120.00
					100-41940-401-	General Government Buildings and Plant	\$280.00
					201-43101-401-	Maint Building	\$250.00
01/11/2020	Lambert Water Wells Inc	verify old well sealed	44320	\$300.00			
					100-41940-401-	General Government Buildings and Plant	\$300.00
01/11/2020	Clean Team	Cleaning Services -	44321	\$400.00			
					100-41940-401-	General Government Buildings and Plant	\$360.00
					250-42282-401-	Fire Station II	\$40.00

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/11/2020	D & D Beverage	Supplies	44322	\$217.05	100-41940-223-	General Government Buildings and Plant	\$217.05
01/11/2020	Spectrum Business	Internet & TV	44323	\$108.80	100-41940-325-	General Government Buildings and Plant	\$84.99
					100-41940-431-	General Government Buildings and Plant	\$23.81
01/11/2020	TDS Telecom	phone & internet -	44324	\$469.32	100-41940-321-	General Government Buildings and Plant	\$103.22
					201-43101-325-	Maint Building	\$55.00
					201-43101-321-	Maint Building	\$92.32
					250-42280-321-	Fire Stations and Buildings	\$48.19
					250-42282-321-	Fire Station II	\$50.74
					603-43245-321-	Transfer Station Building	\$20.85
					250-42282-325-	Fire Station II	\$99.00
01/11/2020	Crow Wing Power	electric-	44325	\$627.98	100-41940-381-	General Government Buildings and Plant	\$120.40
					250-42280-381-	Fire Stations and Buildings	\$159.60
					250-42283-381-	Dry Hydrants	\$26.00
					250-42282-381-	Fire Station II	\$108.98
					201-43101-381-	Maint Building	\$100.00
					603-43210-381-	Sanitation Administration	\$113.00
01/11/2020	Xcel Energy	Natural Gas	44326	\$462.18	201-43101-383-	Maint Building	\$149.52
					100-41940-383-	General Government Buildings and Plant	\$134.44
					250-42280-383-	Fire Stations and Buildings	\$178.22
01/11/2020	Lakes Gas Co	LP gas	44327	\$487.61	250-42282-383-	Fire Station II	\$487.61
01/11/2020	Verizon Wireless	iPad wireless service	44328	\$210.06	250-42250-327-	Fire Communication	\$140.02
					603-43210-327-	Sanitation Administration	\$70.04

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/11/2020	AT&T Mobility	tablet wireless	44329	\$38.23	250-42250-327-	Fire Communication	\$38.23
01/11/2020	Minnesota Power	Dry Hydrant -	44330	\$13.41	250-42283-381-	Dry Hydrants	\$13.41
01/11/2020	DVS Renewal	truck tabs	44331	\$38.50	201-43126-431-272 201-43126-431-271	Road and Bridge Equipment Road and Bridge Equipment	\$19.25 \$19.25
01/11/2020	Stonemark Land Surveying, Inc	survey for Butternut Pt turnaround	44332	\$800.00	210-43135-304-	Road Construction & Repairs	\$800.00
01/11/2020	Auto Value Pequot Lakes	Repair supplies	44333	\$4.99	201-43126-221-	Road and Bridge Equipment	\$4.99
01/11/2020	American Welding & Gas, Inc	welding supplies	44334	\$207.73	201-43126-215-	Road and Bridge Equipment	\$207.73
01/11/2020	Brainerd Hydraulics	parts	44335	\$370.13	201-43126-404-271	Road and Bridge Equipment	\$370.13
01/11/2020	Maney International Inc	repair parts	44336	\$520.82	201-43126-404-271	Road and Bridge Equipment	\$520.82
01/11/2020	Little Falls Machine, Inc	plow parts	44337	\$1,904.79	201-43126-404-271 201-43126-404-	Road and Bridge Equipment Road and Bridge Equipment	\$844.95 \$1,059.84
01/11/2020	Oasis Oil	Fuel	44338	\$1,644.85	201-43126-212- 250-42220-212-	Road and Bridge Equipment Fire Fighting	\$1,233.64 \$411.21
01/11/2020	L & M Steel	shop supplies,	44339	\$7.09	201-43126-215-	Road and Bridge Equipment	\$7.09
01/11/2020	Crow Wing County Highway Dept.	Ossi road 2019, street sign for Hawks Nest Trl	44340	\$254,652.38	201-43145-402-	Road Signage	\$51.92

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					210-43135-402-	Road Construction & Repairs	\$254,600.46
01/11/2020	AAA Equipment	vent fan repair	44341	\$95.07			
					250-42224-404-	Fire Equipment & Tools	\$95.07
01/11/2020	Volunteer Firefighters Benefit Asso	membership	44342	\$179.00			
					250-42210-433-	Fire Administration	\$179.00
01/11/2020	R & R Schultz Custom Homes Inc	parts & labor for tank install	44343	\$4,130.10			
					250-42280-401-	Fire Stations and Buildings	\$4,130.10
01/11/2020	Waterfront Services	dock service	44344	\$350.00			
					250-42281-404-262	Fire Vehicles	\$350.00
01/11/2020	Kirvida Fire	truck maintenance	44345	\$1,616.63			
					250-42281-404-254	Fire Vehicles	\$162.58
					250-42281-404-259	Fire Vehicles	\$260.63
					250-42281-404-256	Fire Vehicles	\$1,193.42
01/11/2020	Granite Electronics	radio cases	44346	\$306.85			
					250-42250-323-	Fire Communication	\$306.85
01/11/2020	Ken Stoltman	chief's conference	44347	\$740.16			
					250-42240-332-	Fire Training	\$607.32
					250-42240-331-	Fire Training	\$132.84
01/11/2020	Thurlows	shop supplies -	44348	\$44.99			
					603-43210-201-	Sanitation Administration	\$44.99
01/11/2020	Waste Partners, Inc	TS hauling - nov	44349	\$2,121.74			
					290-43235-387-	Recycling Disposal	\$1,251.26
					603-43240-387-	Waste (Refuse) Disposal	\$870.48
01/11/2020	Nisswa Rolloff Service	transfer fee	44350	\$659.88			
					603-43240-387-	Waste (Refuse) Disposal	\$659.88

Date Range : 12/11/2019 To 1/11/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$280,813.67			\$280,813.67

Dave Peterson	City Council/Town Board, Chair	Date
John M Bilek	City Council/Town Board	Date
Ronald Ommen	City Council/Town Board	Date

January 20, 2020

Monday

All Day

Audit field work

February 5, 2020

Wednesday

7:30 PM - 9:00 PM

Ideal Fire Relief Assoc Board mtg
Per Dave Peterson email 12/7/17

February 10, 2020

Monday

7:00 PM - 9:00 PM

Ideal Board -- Town Hall
Monthly Board Meeting

February 14, 2020

Friday

2:00 PM - 4:00 PM

Buschmann corridor planning -- Pequot Lakes Council Chamber

February 20, 2020

Thursday

9:00 AM - 12:00 PM

Feltmann cartway hearing