

**IDEAL TOWNSHIP
35458 BUTTERNUT POINT ROAD
PEQUOT LAKES, MINNESOTA
56472**

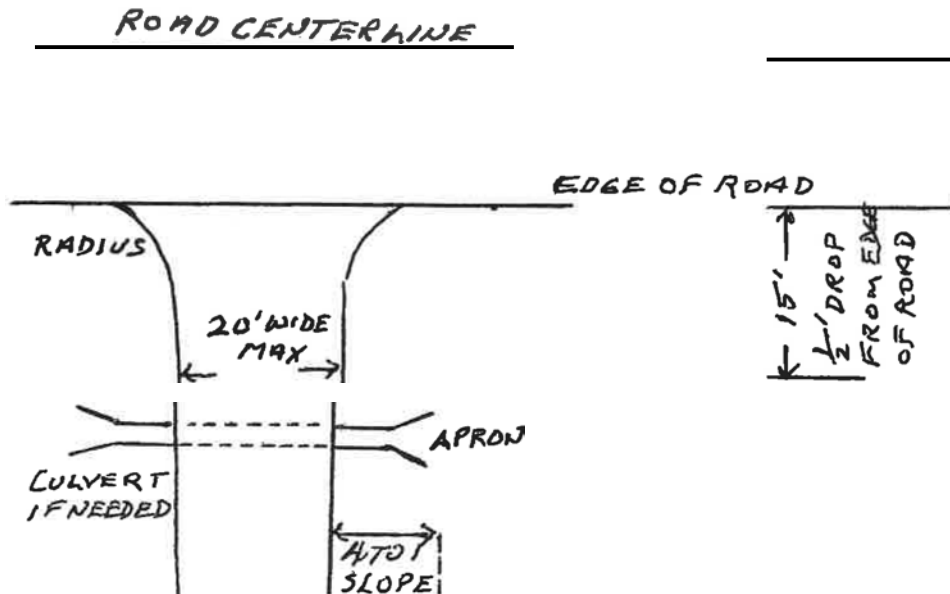
DRIVEWAY/ACCESS INFORMATION

Permission is required from the Township Road Maintenance Department for the construction of any entrance onto a Township maintained road. A fee of \$250.00 (\$750.00 if a culvert is needed) is required to be deposited at the time application is made which includes a \$25.00 inspection fee. The check will be deposited immediately, and the balance held in escrow until final inspection is completed. The permit is valid for a period of 180 days from the date of application.

Upon receipt of an application, the entrance location will be investigated, and culvert requirements determined. If the location is found to be satisfactory and no culvert is required, the permit will be approved and returned. If a culvert is required, notice will be given to the applicant. The applicant will be required to place and cover the culvert and construct the entrance to the requirements as outlined in this document.

When the construction of the entrance has been completed, notify this office by calling (218)543-4392 so we can make a final inspection. Upon satisfactory completion of your driveway/access, the balance of the \$250.00/\$750.00 deposit will be returned.

Typical Entrance Installation



GENERAL

These standards have been prepared in the interest of safety and the public welfare as a guide in preparing plans and applications for entrances onto and from Township roads. Anyone contemplating acquisition or development of property adjacent to a Township road which will require access to the Township road should determine what limitations are in force before proceeding with plans. Application for permission to construct entrance or exit driveways along Township roads shall be made on a form supplied by the Township and shall be submitted to the Township Clerk.

DESIGN

Driveways shall be at right angles (plus or minus fifteen [15] degrees) to the Township road for a distance of at least fifteen (15) feet from the shoulder line. The minimum distance between driveways at the shoulder line is thirty (30) feet. The minimum distance along shoulder from driveway to the right-of-way line of an intersecting road or highway is one hundred (100) feet. Residential driveways shall not exceed twenty (20) feet in width.

CONSTRUCTION

All work done on road right-of-way is subject to approval by the Township. Driveways shall drain away from the road shoulder for fifteen (15) feet with a fall of six (6) inches. Side slopes shall not be constructed steeper than four (4) feet horizontally to one (1) foot vertically (4:1). Proper and adequate drainage facilities shall be provided as required by the Township. The applicant shall pay all construction costs including such cost of the drainage structures as may be determined by the Township. The area on road right-of-way other than that of the driveway itself will normally be in the form of a ditch. Modifications may be permitted provided proper drainage is furnished. Proper authorization for modifications must be obtained from the Township before any work is started.

REQUIREMENTS

No work under this application is to be started until the Permit is issued. A fee of \$250.00/\$750.00 is due at the time of application (\$25.00 inspection fee included). The proposed location and width of the driveway will be staked by the applicant. Upon receipt of the application, a Permit inspection will be conducted by the Township. If a culvert is required, the Township will advise the property owner. Safety precautions must be taken by applicant when work affects road traffic. Roadside must be cleaned up after driveway construction. After driveway construction the applicant shall notify the Township Clerk to schedule final inspection by the Road Department. Upon satisfactory completion of the driveway/access, the balance of the fee will be refunded. No changes in existing road entrance design may be made without Township approval.

**IDEAL TOWNSHIP
APPLICATION FOR DRIVEWAY/ACCESS PERMIT**

Applicant _____ Phone Number _____

Address _____

Property Owner _____ Phone Number _____

Address _____

Location of Proposed Driveway:
Road Name _____ Address (if exists) _____

Other Location Information _____
Legal ID (PIN) Number _____

Purpose of Driveway: _____ Residence _____ Commercial (Type) _____
Number of Present Driveways to Property _____ Date Driveway Needed _____

I herewith make application for permission to construct an access/driveway entrance at the above location; said access to be constructed to conform to the regulations of Ideal Township and any special provisions included in the Permit. It is agreed that no work in connection with this application will be started until the application is approved and the Permit issued.

Date Signature of Applicant

DO NOT WRITE BELOW THIS LINE

**ACCESS/DRIVEWAY ENTRANCE PERMIT
(NOT VALID UNLESS SIGNED)**

A deposit of \$250/\$750 payable to Ideal Township must be made at the time of application. After final inspection and approval by the Township Road Department, the deposit will be refunded less a \$25.00 inspection fee and other costs incurred by the Township for providing culvert and related attachments if required. Culvert and related attachments may be supplied by the applicant to Township standards if desired.

Cash _____ Check Number _____ Completion Date _____

Culvert Required? _____ Yes _____ No

Size _____ x _____ Number of Bands _____ Number of Aprons _____

Ideal Township: _____
Date Township Official