

**IDEAL TOWNSHIP
35458 BUTTERNUT POINT ROAD
PEQUOT LAKES, MINNESOTA 56472**

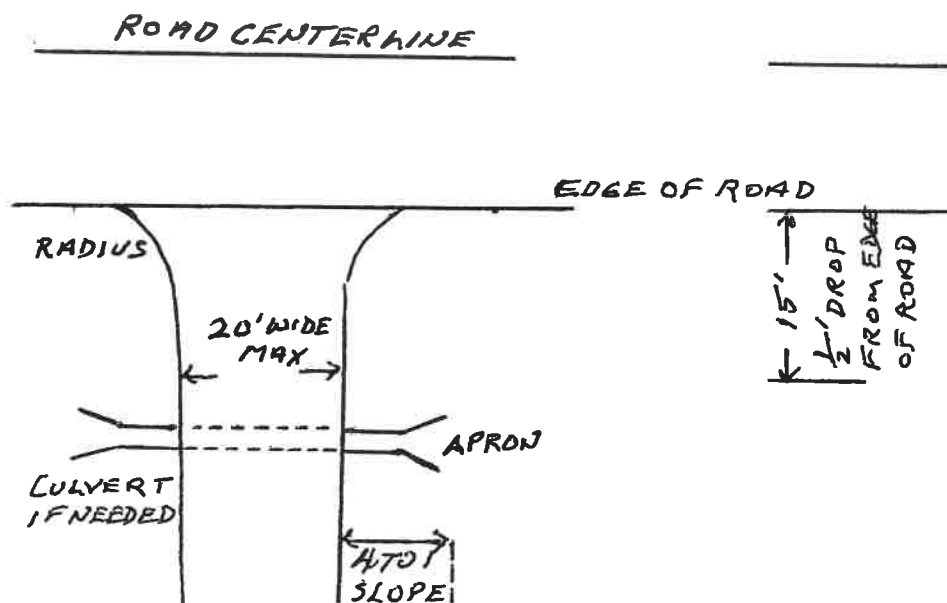
ACCESS DRIVEWAY / ENTRANCE INFORMATION

Permission is required from the Township Road Department for the construction of any entrance onto a Township maintained road. A fee of \$250.00 is required to be deposited at the time application is made, which includes a \$10.00 inspection fee. If a culvert and necessary attachment are required and to be supplied by the Township, these costs will be deducted from the fee.

Upon receipt of an application, the entrance location will be investigated and culvert requirements determined. If the location is found to be satisfactory and no culvert is required, the permit will be approved and returned. If a culvert is required, notice will be given to the applicant. The Township can furnish and deliver the culvert within five days from the date of request if so requested. The applicant will be required to place and cover the culvert and construct the entrance to the requirements as outlined in this document and in the information found on the reverse of the Permit Application.

When the construction of the entrance has been completed (see deadline for completion on the lower portion of the Permit Application) notify this office so we can make a final inspection. Telephone (218) 543-4392, or write. Upon satisfactory completion of your entrance, the balance of the \$250.00 fee will be promptly returned to you.

Typical Entrance Installation



GENERAL

These standards have been prepared in the interest of safety and public welfare as a guide in preparing plans and applications for entrances onto and from Township roads. Anyone contemplating acquisition or development of property adjacent to a Township road which will require access to the Township road should determine what limitations are in force before proceeding with plans. Application for permission to construct entrance or exit driveways along Township roads shall be made on a form supplied by the Township and shall be submitted to the Township Clerk.

DESIGN

Driveways shall be at right angles to the Township road for a distance of at least fifteen (15) feet from the shoulder line.

The minimum distance between driveways at the shoulder line is thirty (30) feet.

The minimum distance along shoulder from driveway to the right-of-way line of an intersecting road or highway is one hundred (100) feet.

Residence driveways shall not exceed twenty (20) feet in width.

CONSTRUCTION

All work done on road right-of-way is subject to approval by the Township. Driveways shall drain away from the road shoulder for a distance of fifteen (15) feet with a fall of six (6) inches. Side slopes shall not be constructed steeper than four (4) feet horizontally to one (1) foot vertically (4:1). Proper and adequate drainage facilities shall be provided as required by the Township. The applicant shall pay all construction costs including such cost of the drainage structures as may be determined by the Township. The area on road right-of-way other than that of the driveway itself will normally be in the form of a ditch. Modifications may be permitted provided proper drainage is furnished. Proper authorization for modifications must be obtained from the Township before any work is started.

REQUIREMENTS

No work under this application is to be started until the Permit is issued.

A fee of \$250.00 is due at the time of application, including a \$10.00 inspection fee.

The proposal location and width of the driveway will be staked by the applicant.

Upon receipt of the application, a Permit inspection will be conducted by the Township.

If a culvert is required, the Township will provide it at cost as so requested.

Safety precautions must be taken by applicant when work affects road traffic.

Roadside must be cleaned up after driveway construction.

After driveway construction the applicant shall notify the Township Clerk to schedule final inspection by the Road Department.

Upon satisfactory completion of driveway the balance of the fee paid will be refunded.

No changes in existing road entrance design may be made without Township approval.

**IDEAL TOWNSHIP
APPLICATION FOR DRIVEWAY/ENTRANCE PERMIT**

Applicant _____ Address _____
_____ Phone Number _____

Property Owner _____ Address _____
_____ Phone Number _____

Location of Proposed Driveway:
Road Name _____ Address (if exists) _____
Other Location Information _____
Legal ID Number (if known) _____

Purpose of Driveway: _____ Residence _____ Commercial (Type) _____
Number of Present Driveways to Property _____ Date Driveway Needed _____

I herewith make application for permission to construct an access driveway/entrance at the above location; said access to be constructed to conform to the regulations of Ideal Township and any special provisions included in the Permit. It is agreed that no work in connection with this application will be started until the application is approved and the Permit issued.

_____ Date _____ Signature of Applicant

DO NOT WRITE BELOW THIS LINE

**ACCESS DRIVEWAY / ENTRANCE PERMIT
(NOT VALID UNLESS SIGNED AND NUMBERED)**

Permit Number _____

A deposit of \$250 payable to Ideal Township must be made at the time of application. After final inspection and approval by the Township Road Department, the deposit will be refunded less a \$10.00 inspection fee and other costs incurred by the Township for providing culvert and related attachments if required. Culvert and related attachments may be supplied by the applicant to Township standards if desired.

Cash _____ Check Number _____ Completion Date _____

Culvert Required? _____ Yes _____ No
Size _____ x _____ Number of Bands _____ Number of Aprons _____

Ideal Township: _____ Date _____ Township Official _____