

## **Agenda for Board Meeting, February 9th, 2015**

1. Approve the minutes of the January 12<sup>th</sup> Board Meeting, the January 28<sup>th</sup> Budget Meeting, and the February 4<sup>th</sup> Budget Meeting as presented.
2. Open forum.
3. Road and Bridge report.
4. Fire Department report.
5. Transfer Station report.
6. Park & Recreation report.
7. Approve the January 2015 treasurer's report.
8. Approve payment of all February bills.
9. Other business that may come before the board.

John Plein  
Ideal Township Clerk  
February 6th, 2015



## **Ideal Township Board Meeting, January 12th, 2015**

The meeting was called to order by Supervisor Brandt at 7:00 p.m. with the Pledge of Allegiance. All members, Chief Schultz, and the clerk were in attendance. Four other persons were present.

Motion by Peterson, seconded by Brandt to accept the minutes of the December 15<sup>th</sup> Board Meeting as amended. Carried unanimous.

Mike and Bobby Smith presented a site plan and info regarding their after-the-fact variance request for lot setback on four sides of their cabin in the Normandy Association common interest community on Lake Bertha. Included was a letter from the Association indicating their Board's approval of lot setbacks of 10 feet for properties within the Association.

Supervisor Brandt asked about stormwater management around the building site. Smith responded that the landscaper had installed a swale and rocks to control some and the Association would be looking to do more on the common property area. Brandt informed the Smiths that the Board will consider the issue and make a recommendation later in the meeting. Smith asked that a copy of the recommendation be forwarded to them directly.

Supervisor Brandt presented the Road and Bridge report as follows:

1. The crew had done a lot of sanding after the recent precipitation. Have used about half of the salt/sand supply so far.
2. Roads are in good condition despite icy conditions.
3. A septic heater had been installed by the maintenance crew to help keep the system thawed after it froze up after the holidays. Fyle's had been out to thaw the frozen line, and the furnace drip line had been moved so it does not add to freeze problem.
4. Beavers had been removed from area on Willow Creek near culverts under Long Farm Road. Brandt asked the clerk to pay the trapper \$50 for his work and will provide the clerk with contact info. Brandt has arranged for Wannebo Excavating to remove the dams as soon as possible.
5. Brandt gave update on the petition to vacate a platted road in the Kimble View area. Search by the attorney found that the road was already vacated in 1953, so the petition has been withdrawn.

6. Brandt talked with county land services regarding changing policy to require all structures have a 911 address to assist emergency response in locating buildings. The county will pursue making the change to the ordinances.
7. The updated public service joint powers agreement with City of Pequot Lakes regarding maintenance on shared roads – Wild Acres and Nelson Roads – had been completed and signed.
8. There were no safety incidents.

Chief Schultz presented the fire department report as follows:

1. A report of the previous month was read as the Chief was not present at the December meeting. That report includes:
  - a. 10 runs; 108 total runs for 2014
  - b. *Through the Smoke* training was held
  - c. The shared services study grant had been awarded and there will be an onsite visit in January
  - d. FEMA grant application was completed & sent in to help pay for 21 sets of SCBA equipment
  - e. County Chiefs are working on another grant for a rehab trailer
  - f. Yearend payroll was completed and disbursed at the Christmas Party
  - g. Additional radios have been ordered and are getting a quote for antenna repair
  - h. Looking at adding something to the roof over door into classroom to protect people from falling snow & ice
  - i. A bay had been cleared to allow North Ambulance to park inside
  - j. Letters of discipline had been sent to two firefighters who had not met minimum participation and would be placed on 6-months probation
  - k. Chief Clasen had stepped down effective 12/31/2014
  - l. Ryan Schultz had been elected the new Fire Chief for 2015
2. There had been 7 runs this month; 1 mutual aid, 1 power line down, 2 false alarms, and 3 first responder calls.
3. Training on Ice Rescue was held.
4. The new radios had been received and are being scheduled for programming.
5. Krause Lock would be replacing 3 keypad locks at Station 1 and will update the entry code. They will look at the issues with the locks at Station 2 and replace if necessary.
6. The department is planning to put up the members' photos in the classroom.
7. The ladder truck (9511) had been serviced to repair leaking cylinder, and the second pumper (9521) had electrical issues that are now repaired.
8. The onsite visit for the shared services study was expected soon.

9. The new fire truck was discussed with regard to the department's ISO rating. The last testing was completed in 2010 and the 7 rating was barely achieved. Now with new construction & larger homes since then, it is likely the department would not pass the pumping requirements without the new truck. Chief Schultz asked for some direction from the Board. Supervisor Brandt suggested waiting until shared services study was completed and reviewed to determine if that plan would affect ISO ratings and/or equipment needs.
10. The new cooler for the Beef Feed was discussed and the need to coordinate with the install of the updated floor drain system. Some things will need to be moved out of the way and some trucks may need to be moved to the maintenance department if there is still freezing temperatures. Trucks with water cannot be left outside. Best to plan for the drains work to be done in March/April so that there is time for the cooler to be assembled before the Beef Feed.
11. The department bylaws are still in process with updates planned for the medical leave policy to make it clear and consistent. Schultz asked if an attorney could be consulted to determine what language should be included to comply with Family Leave Act regulations. Brandt offered to contact the Township Association attorney for his input.
12. There were no safety incidents.

Supervisor Brandt asked Schultz to provide an updated roster of the department members. He also confirmed that the Board's liaison could attend the department meetings. Schultz agreed and said the meetings are held on the first Wednesday of each month at 7 pm. Supervisor Peterson said he will attend whenever he can.

Supervisor Wortham presented the Transfer Station/Recycling Center report as follows:

1. Wortham presented some comparisons of increased activity in 2014 versus 2013.
2. He reported that the overall budget ended the year in deficit approximately \$6000. He asked to clerk to forward cost info to the county to see if more funding could be obtained there.
3. Discussion continued with regard to costs of hauling and possibility of going out for bid on those contracts.
4. Brandt reported that the county would be coming to pick up electronics soon.

There was nothing to report on Park and Recreation.

The 2015 Township Association Calendars are available. Copies will be ordered for all members.

A preliminary Budget meeting will be scheduled for later this month.

Supervisor Brandt suggested the Board members keep a lookout for a display case for the Township of the Year Award and other historical items. The clerk presented some congratulation notes received regarding the award. Brandt asked the clerk to check if Lakes State Bank would provide a safety deposit box along with our accounts there instead of keeping it at Wells Fargo.

Brandt reported that a Legacy grant for \$18,000 was submitted for further shoreline restoration work at Big Island that would support efforts through 2018. Fire wood hauling to the islands was planned for the 15<sup>th</sup> starting at 9 am to be finished by 3 pm. Lunch provided by volunteers for all the workers will be served at the town hall at noon.

The clerk asked for approval of all Liquor Licenses for 2015. There are three establishments in the township and all are in good standing. Motion by Wortham, second by Peterson to renew all liquor licenses.

Supervisor Brandt reported Planning & Zoning:

1. The Land Use Ordinance had been changed to allow steel cargo containers up to 160 square feet on shoreland lots without a permit as an accessory structure. Brandt was researching why the township had not been notified of the proposed change and only found out after the change had been approved by the County Commissioners. He will be asking the county about the process to have the change reconsidered.
2. Brandt has asked the county Soil & Water Conservation District to look at the area of Willow Creek. Heavy rains have caused flooding in livestock fields which may be bringing harmful runoff into the lakes.
3. The Smith variance request was discussed further. Brandt had attended the DRT meeting on the request and expressed concerns; 1) variance is after-the-fact; 2) structure & patio fills the total building envelope with the deck extending outside; and 3) structure does not have gutters and there is no stormwater management plan. Supervisor Wortham commented he had no objection to the Normandy Association allowing the 10' lot setback within its area, but is concerned about water runoff if all lots are filled to the extent Smiths have. Recommends requiring that the Smiths and the Association prepare & implement stormwater management plans. Motion by Peterson, second by Wortham to recommend approval of the Smith variance request on the condition that a stormwater management plan is implemented for the Smith lot and for the entire Association property.

Motion by Peterson, second by Wortham to accept the treasurer's report for December as presented. Report includes receipts #4796 through #4811 totaling \$675,290.76 showing receipt of last half 2014 tax settlement & a \$300,000 transfer to savings. And disbursements #TRX120314 through #SVC123114 for total of \$404,231.60 including operating funds transfer of \$300,000. Carried unanimous.

Motion by Wortham, second by Peterson to approve the January claims as presented; claims #41735 through #41776 totaling \$19,351.38. Carried unanimous.

Supervisor Peterson asked about the road right of way encroachment agreement with Boyd Lodge. The agreement was completed and gives deadline of 45 days to accept agreement and provide proof of insurance.

There being no further business to transact, the meeting adjourned at 10:10 pm.

John Plein,  
Ideal Township Clerk  
January 23th, 2015



## Special Meeting, January 28<sup>th</sup>, 2015

The meeting was called to order at 9:00 am. All members and the clerk were in attendance.

A discussion of the previous years' budget/levy versus actual took place. The clerk presented a comparison of the previous 5 years budget & actual expenses. Overall for 2014 was under, but several funds had gone over budget. Some items that occurred in 2014 were noted - including increased health coverage costs, furniture for the classroom & office, and the new outboard motor for the rescue boat – that added to the deficit.

Each fund was discussed with regard to plans for 2015 & 2016.

In road construction, there are plans for upgrades to Wild Acres Road, Buschmann Road and Nelson Road which have to be coordinated with the City of Pequot Lakes. These roads will require substantial cost and the Board wants to be prepared with the funds needed for when the City is ready. In Parks & Recreation for 2016, there may be some extra costs if the Board pursues the Community Garden idea. In Capital Projects, a replacement 1-ton truck, a salt/sand shed, a ditch mower, the explosion proof floordrains, and the new fire truck were discussed for 2015 & 2016.

A preliminary budget for 2016 was set as follows:

General Fund	\$165,000
Road & Bridge	\$190,000
Road Construction	\$240,000
Fire Department	\$135,000
Parks & Rec	\$5,000
Recycling	\$5,000
Capital Projects	\$190,000
Transfer Station	\$2,000
Total	\$932,000

This proposed 2016 budget amount would be a 2.2% increase of levy over 2015.

A further discussion of the new fire truck took place. Supervisor Wortham presented a projection of the Capital Projects fund through 2016 with some planned expenditures in place. Given this outline and proposed budgets, he allows for a fire truck purchase of \$425,000. Motion by Peterson, second by Wortham, to authorize the fire department to purchase a rescue pumper truck not to exceed \$425,000 to be delivered not earlier than August 2016. Carried unanimous.

There being no further business to conduct, the meeting adjourned at 11:00 am.

John Plein  
Ideal Township Clerk  
February 4<sup>th</sup>, 2015



## Special Meeting, February 4<sup>th</sup>, 2015

The meeting was called to order at 5:30 pm. All members, the clerk, and Fire Chief Schultz were in attendance.

A discussion of the previous years' fire department budget/levy versus actual took place. The clerk presented a comparison of the previous 5 years budget & actual expenses. Overall for 2014 was under, but the fire department fund had gone over budget. Some items that occurred in 2014 were noted - the new outboard motor for the rescue boat, and a large required contribution for the Relief Association – that added to the deficit.

Chief Schultz presented an outline of budgeting for 2015 and said he expected 2016 to be similar. Some particular items that will be needed were discussed included updated SCBA bottles, regulators, and systems that support the new higher capacity systems. Bottles need to be replaced periodically, and the current compressor will need to be replaced as it is getting quite old. The new truck was planned to include a new system for charging the bottles. Discussion of plans for purchase of the new truck took place.

The fire department budget was proposed to decrease in part due to expected reduced required contributions to the Relief Association. In light of information about the SCBA system and other needs, the proposed budget amount was increased.

The proposed budget for 2016 was updated as follows:

General Fund	\$165,000	
Road & Bridge	\$190,000	
Road Construction	\$240,000	
Fire Department	<del>\$135,000</del>	\$140,000
Parks & Rec	\$5,000	
Recycling	\$5,000	
Capital Projects	\$190,000	
Transfer Station	\$2,000	
Total	<del>\$932,000</del>	\$937,000

This proposed 2016 budget amount would be a 2.7% increase of levy over 2015.

There being no further business to conduct, the meeting adjourned at 6:30 pm.

John Plein  
Ideal Township Clerk  
February 6<sup>th</sup>, 2015

# IDEAL TOWNSHIP

## Summary of Cash Accounts

### Month of January 2015

#### Checking Account - Lakes State Bank

Balance per Statement		\$ 29,321.01
Deposits	\$ 86,097.54	
Disbursements	\$ 40,188.18	
		<b>\$ 75,230.37</b>

#### General Fund Savings - Lakes State Bank

Fund Balance - Beginning of Month		\$ 666,375.39
Interest Earned	\$ 324.51	
Deposits	\$ -	
Withdrawals/Transfers	\$ 50,000.00	
<b>Fund Balance - End of Month</b>		<b>\$ 616,699.90</b>

#### General Fund Savings - American National Bank

Fund Balance - Beginning of Month		\$ 20,849.84
Interest Earned	\$ -	
Deposits	\$ -	
Withdrawals/Transfers	\$ -	
<b>Fund Balance - End of Month</b>		<b>\$ 20,849.84</b>

#### Lodging Fund/Checking - American National Bank

Fund Balance - Beginning of Month		\$ 26,425.98
Interest Earned	\$ 1.26	
Deposits	\$ 61,790.79	
Withdrawals	\$ 15,246.53	
<b>Fund Balance - End of Month</b>		<b>\$ 72,971.50</b>

#### Lodging Fund/Savings - American National Bank

Fund Balance - Beginning of Month		\$ 60,776.73
Interest Earned	\$ -	
Deposits	\$ 1,064.06	
Withdrawals	\$ 61,790.79	
<b>Fund Balance - End of Month</b>		<b>\$ 50.00</b>

#### Cash Summary

Cash - Checking	\$ 75,230.37
Cash - Savings Accounts	\$ 637,549.74
Cash - Lodging	\$ 73,021.50

**Total Cash** **\$ 785,801.61**

**Non-Budget Fund (801) Balance** \$47,530.28

**Non-Budget Fund (849) Lodging** \$72,781.50

**Capital Projects Fund (405) Balance** \$181,219.78

**Net Cash Available** **\$ 484,270.05**

John Plein  
Clerk/Treasurer

## IDEAL NON-BUDGET FUNDS

Month of January 2015

**ICSO General Fund**

Beginning Balance		\$ 1,459.20
Receipts <b>801-36231</b>	\$ -	
Expenditures		
Ending Balance		\$ 1,459.20

**ICSO Fire Fund**

Beginning Balance		\$ 3,721.02
Receipts <b>801-36232</b>	\$ -	
Expenditures		
Ending Balance		\$ 3,721.02

**Fire Department Display Project**

Beginning Balance		\$ -
Receipts <b>801-36239</b>	\$ -	
Expenditur <b>801-45202</b>	\$ -	
Ending Balance		\$ -

**Rollie Johnson Recreation Area**

Beginning Balance		\$ 2,559.13
Receipts <b>801-36234</b>	\$ -	
Expenditur <b>801-45201</b>	\$ -	
Ending Balance		\$ 2,559.13

**Ideal 1st Responders**

Beginning Balance		\$ 4,823.87
Receipts <b>801-36230</b>	\$ -	
Expenditur <b>801-44110</b>	\$ -	
Ending Balance		\$ 4,823.87

**Ideal Park Improvements**

Beginning Balance		\$ 1,276.85
Receipts <b>801-36235</b>	\$ -	
Expenditur <b>801-45200</b>		
Ending Balance		\$ 1,276.85

**Fire Equipment Fund**

Beginning Balance		\$29,093.42
Receipts <b>801-36236</b>	\$ -	
Expenditures	\$ -	
Ending Balance		\$29,093.42

**Northside Fire Station**

Beginning Balance		\$ 4,596.79
Receipts <b>801-36238</b>	\$ -	
Expenditur <b>801-44111</b>	\$ -	
Ending Balance		\$ 4,596.79

**FD Relief Association**

Beginning Balance		\$ -
Receipts <b>801-34203</b>	\$ -	
Expenditures	\$ -	
Ending Balance		\$ -

**Total for Non-Budgeted Revenue**

Beginning Balance		<b>\$47,530.28</b>
Receipts	\$ -	
Expenditures	\$ -	
<b>Ending Balance</b>		<b>\$47,530.28</b>

YTD from Schedule 1	
	\$47,530.28
\$0.00	
\$0.00	
<b>\$47,530.28</b>	

**Ideal Township Operating Budget vs. Actual**

As of 1/31/2015

<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>YTD Fund</b>	<b>YTD Expenditures</b>	<b>YTD Net</b>	<b>Estimated Annual Fund</b>	<b>Ending Balance</b>	<b>% Annual Spent</b>
100 General Fund	\$55,188.28	\$4,744.04	\$59,932.32	\$8,567.27	\$51,365.05	\$140,661.00	\$51,365.05	6%
200 Road and Bridge	\$39,544.73	\$4,972.00	\$44,516.73	\$16,428.60	\$28,088.13	\$181,909.00	\$28,088.13	9%
210 Road Construction	\$339,796.50	\$6,672.02	\$346,468.52	\$0.00	\$346,468.52	\$252,811.00	\$346,468.52	0%
250 Fire Department	\$56,315.31	\$4,253.87	\$60,569.18	\$12,035.10	\$48,534.08	\$162,375.00	\$48,534.08	7%
280 Parks	\$1,980.76	\$85.39	\$2,066.15	\$0.00	\$2,066.15	\$3,466.00	\$2,066.15	0%
290 Recycling	(\$6,356.55)	\$9,831.64	\$3,475.09	\$1,702.68	\$1,772.41	\$13,900.00	\$1,772.41	12%
405 Capital Projects	\$176,540.32	\$4,679.46	\$181,219.78	\$0.00	\$181,219.78	\$169,195.00	\$181,219.78	0%
600 Transfer Station	(\$156.34)	\$1,597.63	\$1,441.29	\$842.35	\$598.94	\$48,190.00	\$598.94	2%
Sub-total	\$662,853.01	\$36,836.05	\$699,689.06	\$39,576.00	\$660,113.06	\$972,507.00	\$660,113.06	4%
801 Non-Budget Accounts	\$47,530.28	\$0.00	\$47,530.28	\$0.00			\$47,530.28	
849 Lodging Account	\$86,962.71	\$1,065.32	\$88,028.03	\$15,246.53			\$72,781.50	
Total	\$797,346.00	\$37,901.37	\$835,247.37	\$54,822.53			\$780,424.84	
							\$780,424.84	

**Ideal Township 2015 Levy vs. Actual**

<b>Fiscal Year Month</b>	<b>1</b>	<b>8.33%</b>	<b>January</b>	<b>2015</b>	
<b>Fund</b>	<b>Annual Budget</b>	<b>Budget Y-T-D</b>	<b>Actual Y-T-D</b>	<b>Budget Remaining</b>	<b>% Annual Budget Spent</b>
100 General	\$ 155,000.00	\$ 12,916.67	\$8,567.27	\$ 146,432.73	5.53%
200 Road & Bridge	\$ 185,000.00	\$ 15,416.67	\$16,428.60	\$ 168,571.40	8.88%
210 Road Construction	\$ 240,000.00	\$ 20,000.00	\$0.00	\$ 240,000.00	0.00%
250 Fire Department	\$ 150,000.00	\$ 12,500.00	\$12,035.10	\$ 137,964.90	8.02%
280 Park & Recreation	\$ 3,000.00	\$ 250.00	\$0.00	\$ 3,000.00	0.00%
290 Recycle	\$ 1,500.00	\$ 125.00	(\$1,772.41)	\$ 3,272.41	-118.16%
405 Capital Projects	\$ 175,000.00	\$ 14,583.33	\$0.00	\$ 175,000.00	0.00%
600 Transfer Station	\$ 2,500.00	\$ 208.33	(\$598.94)	\$ 3,098.94	-23.96%
<b>TOTAL</b>	<b>\$ 912,000.00</b>	<b>\$ 76,000.00</b>	<b>\$ 34,659.62</b>	<b>\$ 877,340.38</b>	<b>3.80%</b>

Fund Name: All Funds  
 Date Range: 01/01/2015 to 01/31/2015

<u>Date</u>	<u>Remitter</u>	<u>Description</u>	<u>Receipt #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
01/03/2015	Transfer Station	receipts	4812	\$483.00	290-32260 290-34415 600-32260 600-34405	\$72.00 \$25.00 \$216.00 \$170.00
01/10/2015	Transfer Station	receipts	4813	\$193.00	290-32260 290-34415 600-32260 600-34405	\$28.00 \$10.00 \$84.00 \$71.00
01/10/2015	Transfer Station	receipts	4814	\$93.00	600-34405	\$93.00
01/17/2015	Transfer Station	receipts	4815	\$429.00	290-32260 290-34415 600-32260 600-34405	\$56.00 \$15.00 \$168.00 \$190.00
01/19/2015	Lakes State Bank	operating funds transfer	4816	\$50,000.00	100-39200	\$50,000.00
01/23/2015	Jim Brandt	filing fee	4817	\$2.00	100-34901	\$2.00
01/23/2015	Lodging Tax admin	admin Dec	4818	\$50.88	100-34108	\$50.88
01/23/2015	Crow WIng County	SCORE funding	4819	\$9,500.00	290-33620	\$9,500.00
01/23/2015	Crow WIng County	tax settlement - final 2014	4820	\$25,114.66	100-31000 100-31900 200-31000 210-31000 250-31000 280-31000 290-31000 405-31000 600-31000	\$4,250.81 \$115.84 \$4,972.00 \$6,672.02 \$4,253.87 \$85.39 \$42.64 \$4,679.46 \$42.63
01/23/2015	Lakes State Bank	interest on savings	4821	\$324.51	100-36210	\$324.51
01/24/2015	Transfer Station	receipts	4822	\$232.00	290-32260 600-32260 600-34405	\$32.00 \$96.00 \$104.00
01/29/2015	Lodging Tax	tax remits	4823	\$1,064.06	849-31410	\$1,064.06
01/29/2015	Lodging Tax	annual transfer to checking	4824	\$61,790.79	849-31410	\$61,790.79
01/30/2015	American National Bank - lodging	interest on checking	4826	\$1.26	849-36210	\$1.26
01/31/2015	Transfer Station	receipts	4825	\$414.00	290-32260 290-34405 600-32260 600-34405	\$26.00 \$25.00 \$78.00 \$285.00

**Total For Period** **\$149,692.16**

**Total Year To Date** **\$149,692.16**

Fund Name: All Funds  
 Date Range: 01/01/2015 to 01/31/2015

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
01/05/2015	Moore Consulting	Lodging Consulting	1588L	\$800.00	849-45205-300	\$800.00
01/05/2015	Tim Roggenkamp	accounting services	1589L	\$100.00	849-45205-300	\$100.00
01/05/2015	August Ash	web development	1590L	\$812.50	849-45205-340	\$812.50
01/05/2015	Ron Schara Productions	advertising	1591L	\$2,100.00	849-45205-340	\$2,100.00
01/05/2015	Avalon Studios	benches	1592L	\$4,996.41	849-45205-430	\$4,996.41
01/05/2015	JM Plein Consulting	map layout	1593L	\$1,904.50	849-45205-340	\$1,904.50
01/05/2015	Blue Line Club	advertisin	1594L	\$200.00	849-45205-340	\$200.00
01/05/2015	Range Printing	map	1595L	\$3,067.24	849-45205-350	\$3,067.24
01/05/2015	Brainerd Lakes Chamber of Commerce	advertising	1596L	\$165.00	849-45205-340	\$165.00
01/05/2015	Ideal Township	admin fee Dec	1597L	\$50.88	849-45204-620	\$50.88
01/05/2015	Explore Minnesota Tourism	advertising	1599L	\$1,050.00	849-45205-340	\$1,050.00
01/12/2015	P.E.R.A.	for payroll ending 12/31/14	PERA011215	\$772.92	100-41405-100	\$90.13
					100-41405-120	\$104.55
					200-43003-100	\$146.10
					200-43003-120	\$169.48
					200-43004-100	\$108.00
					200-43004-120	\$125.28
					290-43210-100	\$6.80
					290-43210-120	\$7.89
					600-43210-100	\$6.80
					600-43210-120	\$7.89
01/13/2015	Bill Wortham	mileage & expenses	19629	\$20.34	100-41104-331	\$20.34
01/13/2015	Jim Brandt	mileage & expenses	19630	\$174.02	100-41105-331	\$174.02
01/13/2015	Dave Peterson	mileage & expenses	19631	\$50.85	100-41108-331	\$50.85
01/13/2015	IRS	federal withholding - Dec	IRS011315	\$7,922.18	100-41104-100	\$3.92
					100-41104-122	\$3.92
					100-41105-100	\$6.24
					100-41105-122	\$6.24
					100-41105-170	\$85.00
					100-41108-100	\$5.15
					100-41108-122	\$5.15
					100-41405-100	\$331.28
					100-41405-122	\$331.28
					100-41405-170	\$265.16
					100-41900-100	(\$0.12)
					200-43003-100	\$487.36
					200-43003-122	\$487.36
					200-43003-170	\$623.45
					200-43004-100	\$359.61
					200-43004-122	\$359.61
					200-43004-170	\$388.69
					250-42210-100	\$2,036.46
					250-42210-122	\$2,036.46
					290-43210-100	\$24.99
					290-43210-122	\$24.99
					600-43210-100	\$24.99

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
					600-43210-122	\$24.99
01/14/2015	Breen & Person Ltd	Legal Services	19632	\$268.00	200-41600-304	\$268.00
01/14/2015	Health Partners	Group Health - Group #30888	19633	\$4,106.97	100-41405-100	\$121.68
					100-41405-131	\$1,095.16
					200-43003-100	\$155.79
					200-43003-131	\$1,402.15
					200-43003-131	\$48.43
					200-43004-100	\$123.53
					200-43004-130	\$1,111.80
					200-43004-131	\$48.43
01/14/2015	Mid-Minnesota FCU	HSA deposit	19634	\$181.94	100-41405-100	\$72.86
					200-43003-100	\$57.76
					200-43004-100	\$51.32
01/14/2015	Security Life	Dental Premium	19635	\$224.66	100-41405-132	\$65.95
					200-43003-132	\$92.76
					200-43004-132	\$65.95
01/14/2015	NCPERS Minnesota	Group Life	19636	\$48.00	100-41405-133	\$16.00
					200-43003-133	\$16.00
					200-43004-133	\$16.00
01/14/2015	Brainerd Dispatch	filing notice	19637	\$33.00	100-41130-351	\$33.00
01/14/2015	D & D Beverage, LLC	supplies	19638	\$124.65	100-41940-210	\$124.65
01/14/2015	Xcel	Natural Gas	19639	\$1,276.22	100-41940-383	\$927.30
					200-43001-383	\$348.92
01/14/2015	Clean Team	cleaning	19640	\$200.00	100-41940-400	\$170.00
					250-42252-400	\$30.00
01/14/2015	Charter Communications	internet	19641	\$65.00	100-41440-319	\$65.00
01/14/2015	Crow Wing Power	electric	19642	\$135.00	600-43245-381	\$135.00
01/14/2015	Mn Child Support Payment Ctr	support payment	19643	\$553.00	200-43003-171	\$553.00
01/14/2015	Moonlighting Electric	fuel tanks	19644	\$850.00	200-43001-400	\$850.00
01/14/2015	Auto Value Pequot Lakes	repair parts	19645	\$23.99	200-43126-220	\$23.99
01/14/2015	Ace Hardware	supplies	19646	\$13.98	100-41940-220	\$13.98
01/14/2015	Synchrony Bank	Fleet Farm - shop supplies & tools	19647	\$372.58	200-43001-220	\$372.58
01/14/2015	Nuss Truck	parts	19648	\$29.88	200-43126-400	\$29.88
01/14/2015	Oasis Oil	fuel	19649	\$948.25	200-43126-212	\$711.19
					250-42220-212	\$237.06
01/14/2015	Oxygen Service Company	tank rental	19650	\$8.06	200-43001-220	\$8.06
01/14/2015	Thomas Osborn	Fire Training - mileage	19651	\$237.30	250-42240-331	\$237.30
01/14/2015	MFSCA	membership	19652	\$492.00	250-42210-433	\$492.00
01/14/2015	Minnesota Power	Dry Hydrant	19653	\$11.94	250-42227-381	\$11.94
01/14/2015	Verizon Wireless	Active 911	19654	\$415.44	250-42250-320	\$415.44
01/14/2015	Rob Birkeland	training fees reimburse	19655	\$190.00	250-42240-308	\$190.00

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
01/14/2015	Municipal Emergency Services, Inc.	foam	19656	\$380.00	250-42220-210	\$380.00
01/14/2015	MN Dept of Health	event license	19657	\$90.00	250-42210-433	\$90.00
01/14/2015	Darrell's Vehicle Repair	vehicle maintenance	19658	\$1,603.89	250-42230-400 250-42231-400 250-42234-400 250-42235-400 250-42236-400 250-42237-400 250-42238-400 250-42241-400	\$90.45 \$227.40 \$116.26 \$85.11 \$125.55 \$617.50 \$268.75 \$72.87
01/14/2015	Booth Office Supply	ship to granite elec	19659	\$9.48	250-42250-322	\$9.48
01/14/2015	City of Crosslake	share of grant writing for shared services study	19660	\$250.00	250-42210-430	\$250.00
01/14/2015	Midwest Machinery Company	equipment	19661	\$1,964.84	250-42220-240	\$1,964.84
01/14/2015	Emergency Response Solutions	MSA gax	19662	\$510.88	250-42220-210	\$510.88
01/14/2015	F.I.R.E.	ice rescue training	19663	\$450.00	250-42240-308	\$450.00
01/14/2015	Arctic Air	Furnace maintenance A/C	19664	\$548.00	100-41940-400 200-43001-400 250-42252-400 250-42280-400	\$80.00 \$120.00 \$188.00 \$160.00
01/14/2015	Custom Fire Aparatus	truck repair parts	19665	\$328.16	250-42260-220	\$328.16
01/14/2015	Cascade Computer	router	19666	\$81.17	250-42210-200	\$81.17
01/14/2015	Moore Medical	Responder Supplies	19667	\$332.02	250-42226-210	\$332.02
01/14/2015	Pequot Lakes Sanitation	Transfer Fee	19668	\$417.67	100-41940-384 290-43235-385 600-43240-385	\$15.00 \$50.00 \$352.67
01/14/2015	No. County Rolloff	Rental/Recycle	19669	\$1,298.00	290-43235-385	\$1,298.00
01/14/2015	Northland Press	filing notice	19670	\$32.20	100-41130-351	\$32.20
01/15/2015	Payroll Period Ending 01/15/2015		19671	\$1,147.81	200-43004-100	\$1,147.81
01/15/2015	Payroll Period Ending 01/15/2015		19672	\$324.04	100-41105-100	\$324.04
01/15/2015	Payroll Period Ending 01/15/2015		19673	\$195.73	100-41900-100 290-43210-100 600-43210-100	(\$0.01) \$97.87 \$97.87
01/15/2015	Payroll Period Ending 01/15/2015		19674	\$182.42	100-41108-100	\$182.42
01/15/2015	Payroll Period Ending 01/15/2015		19675	\$1,342.64	100-41405-100	\$1,342.64
01/15/2015	Payroll Period Ending 01/15/2015		19676	\$1,168.15	200-43003-100	\$1,168.15
01/15/2015	Payroll Period Ending 01/15/2015		19677	\$215.16	100-41104-100	\$215.16

## Ideal Township

## Disbursements Register

02/06/2015

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
01/19/2015	Lakes State Bank	transfer	TRX011915	\$50,000.00	100-49360-720	\$50,000.00
01/20/2015	Minnesota Department of Revenue	State Withholding Q4 2014	MN012015	\$1,473.50	100-41105-100	\$166.03
					100-41405-100	\$335.29
					200-43003-100	\$580.22
					200-43004-100	\$391.96
01/27/2015	P.E.R.A.	for payroll ending 01/31/15	PERA012715	\$938.86	100-41104-100	\$11.50
					100-41104-120	\$11.50
					100-41105-100	\$24.00
					100-41105-120	\$24.00
					100-41108-100	\$9.75
					100-41108-120	\$9.75
					100-41405-100	\$125.95
					100-41405-120	\$145.33
					200-43003-100	\$144.43
					200-43003-120	\$166.65
					200-43004-100	\$108.68
					200-43004-120	\$125.40
					290-43210-100	\$7.41
					290-43210-120	\$8.55
					600-43210-100	\$7.41
					600-43210-120	\$8.55
01/28/2015	P.E.R.A.	for payroll ending 10/31/14	PERA012915	\$809.92	100-41405-100	\$93.67
					100-41405-120	\$108.66
					100-41900-100	(\$0.03)
					200-43003-100	\$146.10
					200-43003-120	\$169.48
					200-43004-100	\$108.00
					200-43004-120	\$125.28
					290-43210-100	\$13.60
					290-43210-120	\$15.78
					600-43210-100	\$13.60
					600-43210-120	\$15.78
01/29/2015	American National Bank	annual transfer to checking	TRX012915L	\$61,790.79	849-49360-720	\$61,790.79
01/30/2015	Payroll Period Ending 01/31/2015		19678	\$1,147.81	200-43004-100	\$1,147.81
01/30/2015	Payroll Period Ending 01/31/2015		19679	\$293.61	100-41900-100	\$0.01
					290-43210-100	\$146.80
					600-43210-100	\$146.80
01/30/2015	Payroll Period Ending 01/31/2015		19680	\$1,114.72	100-41405-100	\$1,114.72
01/30/2015	Payroll Period Ending 01/31/2015		19681	\$1,168.15	200-43003-100	\$1,168.15
01/30/2015	Lakes State Bank	service charge	SVC013015	\$7.00	100-41500-430	\$7.00
<b>Total For Period</b>				<b>\$166,613.32</b>		
<b>Total Year To Date</b>				<b>\$166,613.32</b>		

Date range: 01/11/2015 to 02/11/2015

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
02/08/2015	Jim Brandt	mileage & expenses	41777	\$287.02	100-41105-331	\$287.02
02/08/2015	Bill Wortham	mileage & expenses	41778	\$14.69	100-41104-331	\$14.69
02/08/2015	Dave Peterson	mileage & expenses	41779	\$5.65	100-41108-331	\$5.65
02/08/2015	Minnesota Benefit Association	group life	41780	\$725.00	100-41104-133	\$240.00
					100-41105-133	\$240.00
					100-41108-133	\$240.00
					100-41900-133	\$5.00
02/08/2015	CWC Association of Townships	MAT membership	41781	\$832.52	100-41900-433	\$832.52
02/08/2015	Crow Wing County Treasurer	audit confirmation	41782	\$30.00	100-41500-430	\$30.00
02/08/2015	John Plein	mileage & expenses	41783	\$76.84	100-41405-331	\$76.84
02/08/2015	US Postal Service	postage	41784	\$49.00	100-41440-322	\$49.00
02/08/2015	Health Partners	Group Health - Group #30888	41785	\$4,010.11	100-41405-100	\$121.68
					100-41405-131	\$1,095.16
					200-43003-100	\$155.79
					200-43003-131	\$1,402.15
					200-43004-100	\$123.53
					200-43004-130	\$1,111.80
02/08/2015	Mid-Minnesota FCU	HSA deposit	41786	\$351.32	200-43004-100	\$51.32
					200-43003-100	\$200.00
					100-41405-100	\$100.00
02/08/2015	Security Life	Dental Premium	41787	\$224.66	200-43003-132	\$92.76
					200-43004-132	\$65.95
					100-41405-132	\$65.95
02/08/2015	NCPERS Minnesota	Group Life	41788	\$48.00	100-41405-133	\$16.00
					200-43003-133	\$16.00
					200-43004-133	\$16.00
02/08/2015	Canon Financial Services, Inc	copier lease	41789	\$39.82	100-41440-350	\$39.82
02/08/2015	The Office Shop	copies charge	41790	\$34.49	100-41440-200	\$34.49
02/08/2015	TDS Telecom	Phone - internets	41791	\$379.17	100-41440-321	\$320.17
					100-41440-319	\$59.00
02/08/2015	Crow Wing Power	Electric	41792	\$704.45	600-43245-381	\$175.00
					100-41940-381	\$265.00

**Ideal Township**

**Claims List for Approval**

**02/11/2015**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
					200-43001-381	\$123.00
					250-42251-381	\$15.00
					250-42252-381	\$126.45
02/08/2015	Charter Communications	internet	41793	\$132.88	100-41440-319	\$132.88
02/08/2015	Xcel	Natural Gas	41794	\$872.53	100-41940-383	\$685.88
					200-43001-383	\$186.65
02/08/2015	Fyle's	thaw drain	41795	\$250.00	100-41940-400	\$250.00
02/08/2015	Ace Hardware	supplies	41796	\$153.73	100-41940-220	\$153.73
02/08/2015	Clean Team	cleaning	41797	\$200.00	100-41940-400	\$170.00
					250-42252-400	\$30.00
02/08/2015	Mn Child Support Payment Ctr	support payment	41798	\$553.00	200-43003-171	\$553.00
02/08/2015	Oasis Oil	fuel	41799	\$771.97	200-43126-212	\$578.98
					250-42220-212	\$192.99
02/08/2015	Auto Value Pequot Lakes	repair parts	41800	\$113.43	250-42221-220	\$19.47
					200-43126-220	\$93.96
02/08/2015	Synchrony Bank	Fleet Farm - shop supplies & tools	41801	\$9.69	200-43001-220	\$9.69
02/08/2015	Midwest Machinery Company	equipment repair	41802	\$353.85	200-43126-400	\$353.85
02/08/2015	Jim's Electric Co. Inc.	electric service- maintenance yard lights	41803	\$1,270.00	200-43001-400	\$1,270.00
02/08/2015	Thurlows	shop supplies	41804	\$4.78	250-42224-240	\$4.78
02/08/2015	Mills Automotive Group	truck repair	41805	\$2,998.68	250-42231-400	\$2,998.68
02/08/2015	Granite Electronics	radio repairs & programming	41806	\$650.00	250-42250-400	\$650.00
02/08/2015	Lakes Gas Co	LP Gas	41807	\$912.44	250-42252-382	\$912.44
02/08/2015	Rob Birkeland	SCBA cleaning supplies & postage	41808	\$112.09	250-42261-210	\$94.14
					250-42224-322	\$17.95
02/08/2015	Custom Fire Aparatus	truck repair parts	41809	\$82.04	250-42260-220	\$82.04
02/08/2015	Booth Office Supply	office supplies	41810	\$207.97	250-42211-200	\$207.97
02/08/2015	Lakes Area Lock & Door Hardware	update/replace code locks	41811	\$2,675.00	250-42280-400	\$2,675.00
02/08/2015	Emergency Response Solutions	SCBA testing & repair	41812	\$2,082.09	250-42261-400	\$2,082.09
02/08/2015	Fire Safety U.S.A.	hoses & fittings	41813	\$430.00	250-42224-240	\$430.00
02/08/2015	Alex Air Apparatus	scba compressor repair	41814	\$706.56	250-42261-400	\$706.56

**Ideal Township**

**Claims List for Approval**

**02/11/2015**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
02/08/2015	Ken Stoltman	training	41815	\$190.00	250-42240-308	\$190.00
02/08/2015	Moore Medical	Responder Supplies	41816	\$253.23	250-42226-210	\$253.23
02/08/2015	Advanced Diesel Service	truck repair	41817	\$302.66	250-42237-400	\$302.66
02/08/2015	No. County Rolloff	Rental/Recycle	41818	\$698.00	290-43235-385	\$698.00
02/08/2015	Crow Wing County Landfill, LLC	electronics recycle	41819	\$260.00	290-43235-385	\$260.00
02/08/2015	Pequot Lakes Sanitation	Transfer Fee	41820	\$477.69	100-41940-384	\$15.00
					600-43240-385	\$412.69
					290-43235-385	\$50.00
02/08/2015	Nisswa Rolloff Service	Transfer Fee	41821	\$602.55	600-43240-385	\$602.55
02/09/2015	Oxygen Service Company	tank rental	41822	\$8.06	200-43001-220	\$8.06
02/09/2015	Minnesota Power	Dry Hydrant	41823	\$11.94	250-42227-381	\$11.94
02/09/2015	Whitefish Custom Builders	install snow guards	41824	\$172.41	100-41940-400	\$172.41
02/09/2015	Crow Wing County SWCD	trees & shrubs	41825	\$1,017.00	801-45201-220	\$1,017.00
02/11/2015	MN Assoc of Townships	L&R conference	41826	\$130.00	100-41108-310	\$65.00
					100-41105-310	\$65.00

**Total For Selected Claims**

**\$27,479.01**

**\$27,479.01**

\_\_\_\_\_  
**Approved**

\_\_\_\_\_  
**Date**